How to Use SECE to Access Internship Opportunities

*Step-by-step instructions for **EMPLOYERS** to look for internships:*

- **Step by step instructions for employers/alumni to post internships:**
    - Go to the [SECE website](#)
    - Click on "[Register an Account](#)" below where it says "Non-UH Employers"
    - Fill out all necessary fields in the "Non-University Employer Registration"
    - Once you have registered, SECE will take you to the home screen with the option of clicking on the Guide for non-UH users
    - If you click on the "Guide to Non-UH Employers" you will see the instructions are listed on the side of the website in blue.

- Click the **"jobs"** option and submit the relevant information:

- Note, for Internships, the drop down menu for **"Program"** allows for the option of internship.