



August 14, 2014

**ADMINISTRATIVE PROCEDURES MEMORANDUM #14-08**

TO: Vice Presidents  
Chancellors  
University Administrators

FROM: Yaa-Yin Fong, Director, Office of Research Services

A handwritten signature in black ink, appearing to read "Y. Fong", with the date "8/14/14" written below it.

SUBJECT: Change of Responsible Office for Administrative Procedure A5.504  
"Procedures for Disclosing and Addressing Conflicts of Interest and  
Commitment"

Transmitted herewith is the revised Administrative Procedures A5.504.

The following revisions were made:

- defined Office of Research Services (ORS)
- replaced references to Office of Research Compliance with ORS