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Office of Research Services

May 29, 2013

ADMINISTRATIVE PROCEDURES MEMORANDUM 13-11

To: University Administrators and Chancellors

From: Yaa-Yin Fong *Y Fong 5/29/13*
Director, Office of Research Services

Subject: Revisions to APMs: A8.927 - Facilities &
Administrative Cost Charges in Contracts and Grants;
A8.947 - Accounting for Cost Sharing

Transmitted herewith are revised Administrative Procedures A8.927 & A8.947. In addition to changing references from Fiscal Officer (FO) to Fiscal Administrator (FA), other revisions were made, which are summarized below.

A8.927

- Added examples of research training grants to definition of research, added curriculum development to definition of sponsored training, and deleted Institute for Astronomy rate reference.
- Deleted language regarding use of more than one rate on a grant or contract (should be according to sponsor guidelines and subject to their approval).
- Added clarification of treatment of contracts subject to FAR 52.216-15.
- Added requirement to compute and input unrecovered indirect costs in myGrant.
- Added UH Education Centers to Other UH Sites and deleted St. Francis Medical Center from Leased Facilities on Attachment 1.

A8.947

- Replaced references to old procedures associated with cost sharing memo system with KFS cost sharing procedures

Any questions regarding these procedures should be directed to ORS at (808) 956-7800.

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