



August 23, 2012

ADMINISTRATIVE PROCEDURES MEMORANDUM 12-12

To: University Administrators and Chancellors

From: Yaa-Yin Fong *Y Fong*
Director, Office of Research Services

Subject: Administrative Procedure A8.910 – Procedures for the Preparation and Submission of Proposals to External Sponsors and the Review/Approval Requirements for Sponsored Agreements

Transmitted herewith is the revised Administrative Procedure A8.910.

Revisions to Administrative Procedure A8.910, Procedures for the Preparation and Submission of Proposals to External Sponsors and the Review/Approval Requirements for Sponsored Agreements, are as follows:

-Change all references to "Fiscal Officer" (FO) to "Fiscal Authority" (FA).

Any questions regarding these procedures should be directed to ORS at (808) 956-7800.