



July 1, 2010

ADMINISTRATIVE PROCEDURES MEMORANDUM NO. 10-09

TO: University Administrators and Chancellors

FROM: Howard Todo *Howard Todo*
Vice President for Budget and Finance
Chief Financial Officer

SUBJECT: **ADMINISTRATIVE PROCEDURE A8.350 – CONCESSIONS**

Transmitted herewith is a new Administrative Procedure A8.350 – Concessions, which formerly appeared as Administrative Procedure A8.280, dated July 2007, within the procedures for the procurement of goods, services, and construction.

This new procedure is being issued in recognition of HRS 304A-105(c) which provides that the University may enter into concession agreements exempt from the requirements of HRS Chapter 102 covering concessions on public property. In addition, the procedure expands upon the types of operations on or within land or buildings under the jurisdiction of the University which would fall within the definition of concession.

Any questions concerning this procedure should be directed to the Office of Procurement and Real Property Management at (808) 956-8687.

Attachments