




UNIVERSITY
of HAWAII[®]
SYSTEM

David McClain
President

MEMORANDUM

February 23, 2009

TO: Vice Presidents
Chancellors
Senior Management Team
Executive Administrator and Secretary of the Board of Regents

FROM: David McClain
President 

SUBJECT: Revised Administrative Procedure

Personnel and/or Administrative Officers have been informed of the availability of the following Administrative Procedure (AP) on the World Wide Web (WWW) in Adobe/Acrobat format. Those units that do not have access to the WWW may contact their respective Personnel/Administrative Officer for a hard copy.

(Revised) A9.030 Federal and State Posting Requirements

The AP has been revised to reflect the updated posters and the websites to obtain the posters.

If you have any questions, please contact Diane Ho <email: dho@hawaii.edu> of the Office of Human Resources.

Attachment