

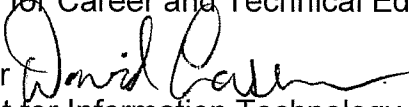


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March 10, 2008

ADMINISTRATIVE PROCEDURES MEMORANDUM NO. 08-01

TO: Vice Presidents
Chancellors
Senior Administration
Executive Administrator and Secretary of the Board of Regents
State Director for Career and Technical Education

FROM: David Lassner 
Vice President for Information Technology and Chief Information Officer

SUBJECT: Administrative Procedure No. A3.101, Organizational and Functional
Changes

For your information and appropriate distribution, enclosed is the revised Administrative Procedure No. A3.101, Organizational and Functional Changes.

The purpose of this revision is to implement the recently revised Board of Regents Policy on Organization, which clarifies the delegation of authority for certain reorganizations to the President. This revision also streamlines the approval processes, outlines the essential elements of a reorganization proposal, and provides a number of simplifications and clarifications of internal administrative procedures.

Enclosure