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## UNIVERSITY OF HAWAII

Vice President for Budget and Finance and Chief Financial Officer

June 20, 2006

### ADMINISTRATIVE PROCEDURE MEMORANDUM NO. 06-15

TO: University Administrators and Chancellors

FROM: Howard Todo *Howard Todo*  
Vice President for Budget and Finance  
Chief Financial Officer

SUBJECT: ADMINISTRATIVE PROCEDURE A8.730 – WITHHOLDING OF  
TRANSCRIPTS AND DIPLOMAS AND PREVENTION OF  
REGISTRATION FOR INDIVIDUALS WITH DELINQUENT FINANCIAL  
OBLIGATIONS

Transmitted herewith is the Administrative Procedure A8.730 – Withholding of Transcripts and Diplomas and Prevention of Registration for Individuals with Delinquent Financial Obligations. Last revised in 1990, this Administrative Procedure (AP) has been updated with the following:

- Procedures for withholding diplomas and preventing registration if the individual has a delinquent financial obligation have been added. The current AP only addresses withholding of transcripts.
- A definitions section has been added.
- Deletion of the last paragraph 3e from the AP since it did not pertain to withholding transcripts.

A8.730 is available at <http://www.svpa.hawaii.edu/svpa/apm/treas/a8730.pdf>.

Questions regarding this procedure can be directed to Barbara Kawamoto at 956-6295 or [barbk@hawaii.edu](mailto:barbk@hawaii.edu).