



UNIVERSITY OF HAWAII

Vice President for Budget and Finance and Chief Financial Officer

April 7, 2006

ADMINISTRATIVE PROCEDURE MEMORANDUM NO. 06-04

TO: University Administrators and Chancellors

FROM: Howard Todo *Howard Todo*
Vice President for Budget and Finance
Chief Financial Officer

SUBJECT: ADMINISTRATIVE PROCEDURE A8.702 – ESTABLISHMENT OF
ELECTRONIC FUNDS TRANSFER AGREEMENTS AND RECEIPT OF
FUNDS

Transmitted herewith is the new Administrative Procedure A8.702 – Establishment of Electronic Funds Transfer Agreements and Receipt of Funds.

This procedure provides guidelines to establish and process electronic funds transfer agreements with government agencies and businesses that wish to pay the university by electronic means and to record these receipts in FMIS.

A8.702 is available at <http://www.svpa.hawaii.edu/svpa/apm/treas/a8702.pdf>

Questions regarding this procedure can be directed to Wendall Ho at 956-8526 or wendall@hawaii.edu.