



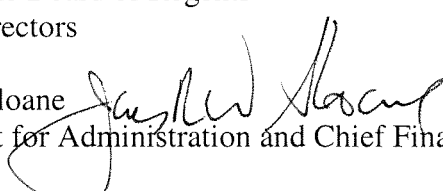
UNIVERSITY OF HAWAII

VICE PRESIDENT FOR ADMINISTRATION
AND CHIEF FINANCIAL OFFICER

December 8, 2003

ADMINISTRATIVE PROCEDURES MEMORANDUM NO. 03-11

TO: Vice Presidents
Interim Vice President
Chancellors
Secretary of the Board of Regents
Deans and Directors

FROM: James R.W. Sloane 
Vice President for Administration and Chief Financial Officer

SUBJECT: **ADMINISTRATIVE PROCEDURE A8.621, DELINQUENT FINANCIAL
OBLIGATION HEARINGS**

Administrative Procedure A8.621, Delinquent Financial Obligation Hearings, has been established and is available on-line at <http://www.hawaii.edu/svpa/apm/proc/a8621.pdf>.

This Administrative Procedure provides guidelines and procedures for contested case hearings involving the setoff of a person's delinquent financial obligation against the person's income tax refund or any other sum owed to the person from the State.

Any questions concerning these procedures should be directed to the General Accounting & Loan Collection Office, telephone (808) 956-8278.