



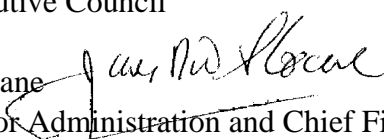
UNIVERSITY OF HAWAII

VICE PRESIDENT FOR ADMINISTRATION
AND CHIEF FINANCIAL OFFICER

May 24, 2002

ADMINISTRATIVE PROCEDURES MEMORANDUM NO. 02-10

TO: University Executive Council

FROM: James R. W. Sloane 
Vice President for Administration and Chief Financial Officer

Personnel and/or Administrative Officers have been informed of the availability of the following Administrative Procedure (AP) on the World Wide Web (WWW) in Adobe/Acrobat format. Those units that do not have access to the WWW may contact their respective Personnel/Administrative Officer for a hard copy.

(Revised) A9.540 Recruitment and Selection of Faculty and Administrative, Professional and Technical Personnel

A9.540 has been revised to reflect the legal advice regarding advertisement requirements for position vacancy notices. In accordance with the most recent legal advice, Faculty and APT position vacancy notices need only be advertised in a newspaper with statewide distribution, e.g., Star Bulletin or Honolulu Advertiser.

If you have any questions, please contact Steve Yamada <email: steve@mail.pers.hawaii.edu>