

Prepared by the Personnel Management Office.
This is a new Administrative Procedure.

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GENERAL

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A9.001 PERSONNEL INDEX

1. Purpose. To establish a schematic personnel index for the Administrative Procedures Manual in accordance with Executive Policy E. 2.201.
2. Objective. To enable users of the Personnel Administrative Procedures Manual to gain quick access to personnel information.
3. Applicability/Responsibility. The Personnel Index applies to all Personnel administrative procedures established at the University. The Personnel Office is responsible for the updating of the Personnel index.
4. Format. The Personnel Administrative Procedures Index is attached.

