




January 7, 2022

**MEMORANDUM**

**TO:** Council of Chief Academic Officers  
Council of Senior Student Affairs  
Registrars  
System Wide Institutional Researchers  
Banner Central  
STAR  
Schedulers

**FROM:** Pearl Iboshi   
Director of Institutional Research, Analysis and Planning Office

**SUBJECT:** **Adding a New Student Type “H” for Early Admit (including early college and dual credit) Students**

Early admit students are high school students taking college classes regardless of modality or location. (The term “early admit” refers to high school students taking college classes for both high school and college credit – e.g., through a dual credit program like Early College, Running Start, etc. – and students taking college classes for just college credit.) Currently, high school students have the option to take UH classes on their high school campus, on the UH campus, or on-line. The classes can be “sheltered,” i.e. reserved for high school students, or they can be a regularly scheduled UH class. In all cases, high school students taking UH classes are defined by IPEDS as unclassified students.

In Banner, early admit students are classified as student type “M.” The student type “M” is currently used for other unclassified students and first-time graduate students. After discussion with registrars, Banner, CCAO, financial aid, and Early College proponents, it has been decided to add a new student type “H” to separately identify these students. As is currently the case, the early admit students should not be rolled over to be continuing students (C), and should remain early admit (H) unless they are admitted to become first time students (F). This change does not affect the early college reporting described in the memo dated July 3, 2019 from Hae Okimoto.

Separating students out will help improve reporting by allowing easy disaggregation from other populations included in student type “M”, and streamline procedures to handle this unique group of students.

This change will be effective Spring 2023.