

ASSOCIATE VICE CHANCELLOR, UHWO

The Associate Vice Chancellor is a senior member of the Vice Chancellor's management team and is charged with planning, developing, organizing and coordinating the program's work on behalf of the Vice Chancellor. A position in this class is designated and charged with authority as a full deputy to the Vice Chancellor in the area of assignment (e.g., academic affairs, research, student services, etc.). The Associate Vice Chancellor reports directly to the Vice Chancellor and is responsible for providing advice and counsel as it relates to the development, design, facilitation and implementation of campus plans, initiatives, policies and procedures in the respective area of assignment.

Inherent in this role as Associate Vice Chancellor, a position in this class serves as the deputy to the Vice Chancellor with a recognized commitment and responsibility to ensure the advancement of the short- and long-term goals and initiatives of the West O'ahu campus and to establish the overall framework in the respective area of assignment. This includes assuring that the goals and missions of the program are consistent with and aligned to support the West O'ahu campus. The Associate Vice Chancellor is responsible for program development and the appropriate implementation of the plans on a day-to-day operational basis. The Associate Vice Chancellor speaks on behalf of the Vice Chancellor and has full authority to make decisions and commitments on matters related to the area of assignment.

As a senior member of the Vice Chancellor's team, the Associate Vice Chancellor must ensure that the unique missions, goals and objectives of the assigned area are accomplished at the highest level of excellence and achievement. The unique missions and goals must be recognized and appreciated, as each serve an important function of the state of Hawai'i's sole public institution of higher education. The range of responsibilities exercised by the Associate Vice Chancellor will vary dependent upon the area of assignment and program missions and goals.

The class Associate Vice Chancellor, UHWO is established effective 06/24/2011.



President, University of Hawai'i

06/24/2011
Date