

INSTITUTIONAL EQUITY OFFICER

This is highly responsible professional and technical work relating to institutional equity. A position in this class provides day-to-day advice and services to campus Title IX Coordinators, investigators and University administrators regarding reported gender equity discrimination or violence, which may include sexual assault, stalking, intimate partner and relationship violence and retaliation.

As senior advisor to the director, the officer is responsible for providing seasoned advisory services relating to gender based violence to campuses; assisting in the development, amendment, implementation and/or oversight of University policies, procedures and practices; assisting the director with building a comprehensive and responsive infrastructure system wide; conducting and monitoring campus investigations of reported sex or gender-based misconduct under University policy; responding to, investigating and seeking resolution to allegations of discrimination and sexual harassment; collaborating with the director to identify and address any systemic problems; providing educational materials and training for the University community; providing technical assistance in the development and implementation of a system wide case management database to organize and manage Title IX incidents; and conducting reviews of the climate and culture regarding sexual and gender-based discrimination, domestic and dating violence, stalking and retaliation to identify patterns and trends and make recommendations for improvement; and ensuring compliance with applicable federal and state laws and regulations.

Work requires considerable knowledge of and experience with Title IX, Violence Against Women Act (VAWA), Clery Act, Family Educational Rights and Privacy Act (FERPA) and other federal statutes impacting higher education, and in working with victims of sex or gender based discrimination, sexual and domestic violence and other types of trauma and institutional inequities.

The managerial class Institutional Equity Officer is established effective August 6, 2015.

A handwritten signature in black ink that reads "David Lathen". The signature is written in a cursive style with a long horizontal flourish extending to the right.

President, University of Hawai'i

8/6/15
Date