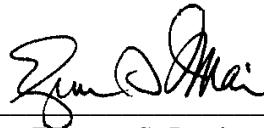


STATE DIRECTOR FOR CAREER AND TECHNICAL EDUCATION

This is executive management work in providing the leadership and direction of vocational education funding, programs, and service delivery for the State of Hawai'i. The position in this class is responsible for directing, supervising and managing the Office of Career and Technical Education. This office is responsible for planning, coordinating, directing, and controlling of the State's vocational education programs and service delivery system, involving development, maintenance, and implementation of the State Plan for Vocational Education; direction and evaluation of programs; promotion of public awareness and support for the advancement of vocational education programs; securing grants, awards and other funding; developing programs and financial plans; overseeing the allocations of federal funds to various agencies; recommending or establishing policies and procedures for the administration of vocational education programs in the State; planning, developing, and administering statewide vocational education research and projects; assessing and prioritizing employment needs and developing programs to meet these needs; and ensuring the maximum utilization of available funding.

Work requires considerable knowledge of vocational education programs at the various levels of instruction and of federal and state administrative structures. Work is performed with wide latitude and discretionary judgement at the executive level and requires effective working relationships with senior University administrators, Department of Education leadership; secondary school administrators, labor union executives, private industry leaders; state, local and federal government agencies.

The amendment and retitling of the class from State Director for Vocational Education is approved by the Board of Regents on December 29, 2000.



Eugene S. Imai
Senior Vice President for Administration

January 2, 2001

Date