## Director of Hawai'i P-20 Partnerships for Education

This is administrative work in serving as the executive director and providing system-wide leadership in the design, implementation, assessment and management of programs, policies and procedures relating to P-20 initiatives and support for the P-20 Council and its initiatives. The Office of Hawai'i P-20 Partnerships for Education is responsible for developing policies and plans, and coordinating the implementation of joint public-private ventures. These ventures improve academic achievement of learners at all levels, close the gap between those who have traditionally been well-served by educational institutions and those who have not, and improve the quality of life of all people of the state by enhancing the quality of our workforce.

As a member of the Vice President's senior leadership team, the manager is responsible for ensuring the advancement of Hawai'i P-20 initiatives and strategic plan; providing leadership and facilitation in educational alignment issues and programs along the P-20 educational continuum; developing and implementing system-wide and statewide policies, programs and initiatives designed to promote attainment of the P-20 mission; enhancing resource capacity through relationship building and active fund-raising with both public and private partners; coordinating, facilitating and partnering in program development and administration efforts with federal and state agencies and community stakeholder groups and developing, managing and administering partnership agreements; and advocating for P-20 initiatives at the state and national level.

Work requires extensive administration experience in an academic setting, including policy development and program planning and budgeting; extensive knowledge and understanding of education program management and administration; and ability to use qualitative and quantitative data to support program and policy recommendations. Work involves considerable contact and collaborative approach with University leadership including senior executives and administrators, campus administrators, federal and state agencies, various industry organizations, and general public. Work is performed with seasoned tact, diplomacy, initiative and sound judgment. Work is reviewed by the Vice President for Academic Planning and Policy for results and effectiveness.

The managerial class Director of Hawai'i P-20 Partnerships for Education is established effective \_\_\_\_\_\_\_12, \_\_2017\_\_\_\_\_.

David Lassner President

01/12/17 Date