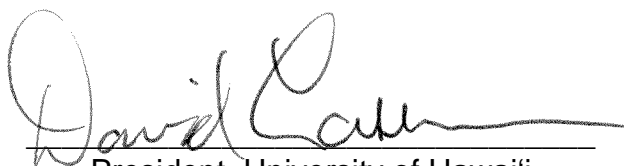


## TITLE IX COORDINATOR

This is highly responsible administrative and technical work in the overall planning, organizing, directing, coordinating and evaluating of the campuses' compliance with federal and state discrimination and sexual harassment laws. The Title IX Coordinator is the designated lead representative of a campus responsible for campus Title IX compliance. The coordinators are charged with the responsibility for overseeing and monitoring Title IX compliance, providing direct support services, and building and strengthening campus infrastructure. Responsibilities include responding to, investigating and seeking resolution to allegations of discrimination and sexual harassment; providing educational programs regarding discrimination and sexual harassment prevention to the campus community; providing direction and guidance to campus investigators and administrators; conducting and/or coordinating investigations of complaints received pursuant to Title IX; ensuring a fair and neutral process for all parties; identifying any systemic problems relating to complaints; and working with other Title IX Coordinators and campus administrators to ensure employee awareness of Title IX policies; and ensuring compliance with applicable federal and state laws and regulations.

Work requires extensive knowledge of and experience with Title IX, Violence Against Women Act (VAWA), Clery Act, Family Educational Rights and Privacy Act (FERPA) and other federal statutes impacting higher education, and in working with victims of sex or gender discrimination, sexual and domestic violence and other types of trauma and institutional inequities.

The managerial class Title IX Coordinator is established effective August 6, 2015.

  
\_\_\_\_\_  
President, University of Hawai'i

8/6/15

\_\_\_\_\_  
Date