

MINUTES
BOARD OF REGENTS COMMITTEE ON INDEPENDENT AUDIT
MEETING

SEPTEMBER 5, 2024

A video recording of this meeting may be viewed at the Board of Regents website as follows:

[Meeting Video](#)

I. CALL TO ORDER

Chair Michael Miyahira called the meeting to order at 8:30 a.m. on Thursday, September 5, 2024, at the University of Hawai'i (UH) at Mānoa, Bachman Hall, 1st Floor Conference Room 106A/B, 2444 Dole Street, Honolulu, Hawai'i, 96822, with regents participating from various locations.

Committee members in attendance: Chair Michael Miyahira; Vice-Chair Lauren Akitake; Regent Neil Abercrombie; and Regent Wayne Higaki.

Committee members excused: Regent Diane Paloma

Others in attendance: Board Chair Gabriel Lee; Board Vice-Chair Laurie Tochiki Regent William Haning (ex officio committee members); President David Lassner; Vice President (VP) for Administration Jan Gouveia; VP for Academic Strategy Debora Halbert; VP for Legal Affairs/University General Counsel Carrie Okinaga; VP for Budget and Finance/Chief Financial Officer Kalbert Young; UH-Hilo Chancellor Bonnie Irwin; UH-West O'ahu Chancellor Maenette Benham; Executive Administrator and Secretary of the Board of Regents (Board Secretary) Yvonne Lau; and others as noted.

II. APPROVAL OF MINUTES

Chair Miyahira inquired if there were any corrections to the minutes of the August 1, 2024, committee meeting which had been distributed. Hearing none, the minutes were approved.

III. PUBLIC COMMENT PERIOD

Board Secretary Lau announced the Board Office's receipt of one piece of written testimony from Jill Nunokawa regarding the position description for the Director of Internal Audit. Ms. Nunokawa also provided verbal comments on the same subject matter.

Written testimony may be viewed at the Board of Regents website as follows:

[Written Comments Received](#)

IV. AGENDA ITEMS

A. Approval of the Revised Position Description for the Director of Internal Audit

VP Gouveia referenced the position description for the Director of Internal Audit contained within the meeting materials packet which, at the request of the committee, was being provided for review and approval before being formally posted. Once approved, the university's Office of Human Resources will follow normal continuous recruitment procedures to fill the position which will become vacant upon the retirement of the current Director of Internal Audit on October 1, 2024.

Regent Abercrombie arrived at 8:37 a.m.

Vice-Chair Akitake moved to approve the position description for the Director of Internal Audit, seconded by Regent Higaki, and noting the excused absence of Regent Paloma, the motion carried with all members present voting in the affirmative.

V. ADJOURNMENT

There being no further business, Chair Miyahira adjourned the meeting at 8:38 a.m.

Respectfully Submitted,

/S/

Yvonne Lau
Executive Administrator and Secretary
of the Board of Regents