



Google Update

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Google Storage Policy

- Announced 2021 - Google Workspace for Education domains would move to domain storage limits from unlimited storage
- Policy went into effect **July 2022** for some Google Workspace domains
- UH has a grace period under our Google agreement - goes into effect for UH **July 1, 2024**



Workspace for Education Plus Licenses

- Licenses purchased to increase total storage for UH domain
- Plus licenses being automatically assigned to faculty and staff
- Additional features
<https://www.hawaii.edu/askus/1862>
- Google Service availability matrix
<https://hawaii.edu/itsdocs/google-availability/>



Changes Already in Place

- Google shared drives can only be created by UH faculty and staff accounts
- Newly created Google shared drives have 25GB quota



Quotas [1]

- **100GB**
 - Faculty
 - Staff
- **25GB**
 - Students
 - Affiliates
 - Departmental accounts
 - Shared drives
- **10GB** - Pre-students
- **7.5GB** - Ohana



Quotas [2]

- Justified quota exception requests will be considered
 - Process still be determined
 - Exceptions will likely put accounts into predetermined “exception tiers” (i.e. 250GB, 500GB, 1TB) based on anticipated need



Google Service Impacts

- 2/1/2023-1/29/2024 - No service impact if over quota
- From 1/29/2024
 - Drive files remain available (view/download), but no new file uploads
 - Cannot create Docs/Sheets/Slides/Drawings/Forms files, nor edit/copy existing files in those formats
 - Cannot record new Google Meet meetings
 - Cannot create new assignments, export grades to Sheets, or make copies of assignments in Google Classroom
 - Cannot backup photos to Google Photo
 - ***Gmail will continue to work***



Options to Reduce Storage

- Google Takeout (if opted into Google Consumer Apps)
- Gmail - download messages using IMAP client (i.e. Thunderbird)
- Drive - download files using Google Drive for Desktop
- Photos - download photos from Photos web UI



Resources

- Google Service availability matrix
<https://hawaii.edu/itsdocs/google-availability/>
- Google Storage Limitations and Quotas
<https://www.hawaii.edu/askus/1882>
- ITS Help Desk (24/7)
<https://www.hawaii.edu/its/help-desk>
help@hawaii.edu / (808) 956-8883