



University of Hawai'i at Manoa

Board of Publications

Co-curricular Activities, Programs, and Services

1755 Pope Road, Bldg. 31-D

Honolulu, Hawai'i 96822-2290

GENERAL BOARD MEETING

Monday, February , 2010

6:30pm CC 212

Meeting called to order at 6:55 p.m.

Attendance:

Board Members: Present—Ronald Gilliam, Henri-Lee Stalk, Cassandra Harris, Devika Wasson, Azti Nezia Suriyanti Azmi, Yang Ming, Joaquin Villarreal, Lori Ann Saeki, Anthony Tallat, Ned Bertz.

Absent: Marlene Mattos

Program Heads: Present—Mark Brislin, Stephanie

Support Staff: Present—Jay Hartwell, Bob Dusterhaus, Robert W. Reilly.

Meeting Secretary—Joaquin Villarreal

Approval of December Minutes

Yang Ming motioned to table the approval of the minutes until next meeting. Seconded by Joaquin V. – Motion passed by acclamation.

Introduction of BOP Members introduced themselves and the present members introduced themselves.

Ned Bertz introduced himself. He is a professional member of the BOP.

Robert W. Reilly introduced himself. He is the new advertising manager.

Lori-Ann moved to move Program Head Reports up to line item 3 on the agenda. Seconded by Anthony. – Motion passed by acclamation.

Program Head Reports

EIC Ka Leo – Report is on file. Any questions.

EIC Hawai'i Review – Report is on file. Any questions.

Q: Do you have a ballpark guess for when this issue would be made available for students to pick up?

A: Depends on the printer and how fast they can execute it.

Ka Lamakua Report—Report is on file.

Committee Reports:

Executive Committee – Report is on file. Any questions.

Planning and Finance Committee (P & F)

The P & F has met with the Student Fee and Activity Board, GSO, and the CCB to present the fee increase proposal. The GSO has voted to reject the fee proposal.

What other reason for rejecting it? – They were not really listening. They kept mentioning that there is not anything in it for them. – They also suggested that we propose a bigger fee increase instead of a small one and get rid of our ad manager. The P & F may be contacting graduate students members on the board and ask them to submit testimony of their experience as a BOP member. A letter will then go in the KaLeo regarding the Fee Increase Proposal. Survey may be outsourced to another committee.

Personnel – Report is on file. Any questions.

There are 2 reports. There will be one report from Ka Leo and will go until the 12th of march. Also, club will be sent out information to try to obtain membership.

Rules- Report is on file.

The committee is making progress on the manual. The committee is being rearranged and Ming is no long in the committee.

SDC – Report is on file.

Ming will be taking over the position of chair and there is progress to what the bulletin board.

Screening – Report is on file.

A PDF document is being developed for recruitment. Also, a procedure to take care of expiring positions is being developed.

Staff Reports:

Addy (Bob Reporting)

The hiring of the new ad-manager has finished. He would like to commend the people that were on this screening committee. Also, the printing contract expires at the end of June, but there is another printer being contracted and that the new printer will allow moving back to the Monday, Wednesday, Friday. Rob is working on developing an overall marketing plan and he will be asked to share that. Reminder that the board has been notified of the deadline to submit the budget is April 21st.

Q: Can somebody make sure that Rob gets access to the template reports.

A: The Google Groups password needs to be obtained in order to add him to the group.

Jay – Report is on file.

Not in the report is the new stuff about the fee increase. Frustrating on the program level and then there was another problem. A lot of feedback about the way the publication is to go. Legislature looked for money and the DOP looks like it has an \$800,000 surplus. There is a disconnect about how much is actually already used and what the value is that has it. Maybe students should write a letter to tell the legislature regarding this matter.

Actual disconnect in the numbers. \$500,000 is already allocated and is not being considered. This is not a time to start spending more although the BOP is being advised to do some spending.

Under spent on the budget last year.

Q: Excel database disappeared from the server? Did it just get delete?

A: Backed up on our externals, but it is not going to mean a

Q: Credit Reports over?

A: Not really.

Bob – All that needed to be reported was already said in Addy's report.

Old Business

Bulletin Board update

This coming Saturday, the SDC will be visiting the bulletin board to get ideas as to what the layout should look like. The reason that this was brought up was because additional feedback is wanted from the board. It has taken 3 years to update the board so this is something that is a priority for the SDC.

Regarding the fee increase proposal

Inflation was something that concerned members of the CCB and other boards. There were many questions that needed to be answered. Maybe a hand out would help people answer some of their questions. A copy of the figures that were being presented might have helped. 2 items to consider: ad revenue nationwide is down. Ad revenue has been cut by 75% for The Honolulu Advertiser.

Need to get it to the

Over five semesters \$2.

The presentation gets changed for every group....

Scheduling of Committee Meetings

Ronald motioned that the Google Groups send the remainder of their meetings for the rest of the semester.

This motion was retracted.

Ronald motioned that all committee chairs submit to Google Groups by Friday the 26th some form of Doodle scheduling for this semester's final meetings. Second by Joaquin.

Next meeting update.

The next meeting is set for March 15th, but due to some scheduling conflicts, this meeting is being rescheduled.

The newly proposed date is that March 29th be the new date for the next meeting.

Motion to move the March 15th meeting to March 29th by Ronald. Seconded by Henri-Lee. Motion passes by acclamation.

Open Forum

Lawyer on their board had the ability to modify the budget to

Ronald motioned to allow the chair and treasurer the ability to reallocate funds from the 2009-2010 fiscal budget and not spend it unless the Board votes on it. Lori Ann Seconded. Passes by acclamation.

Will it have to be spent? – No.

The fair tabling was not covered due to scheduling issues.

Motion to adjourn at 8:14 p.m. by Ronald. Second by Lori Ann.