"Repeatable" Courses

Some courses are designated "repeatable" in the Catalog and can be taken for credit a limited number of times, as indicated by the course description.

Students may take "repeatable" courses as many times as allowed by the Catalog description. For these courses, all grades are permanently recorded on the transcript and impact the GPA. Students can count up to the designated limit of credits toward degree requirements.

When students take "repeatable" courses beyond the designated limit, grades continue to be recorded on the transcript, but those grades do not impact the GPA and the credits are not counted toward degree requirements.

All courses that are not designated "repeatable" can only be taken for credit once. This means that only one set of credits (i.e., 1 credit for a 1-credit course; 3 credits for a 3-credit course, etc.) can count toward degree requirements, even if you repeat the course.

UH Manoa will not provide financial aid for a course that is not listed as repeatable in the course description or if a student repeated the course more than the number of times listed in the course description. Financial aid recipients who are repeating courses should see the Financial Aid Services Office with any questions.

Repeating Failed Courses

Students who receive an F or NC earn no credits. Students may repeat any course in which they received an F or NC for that semester. For courses taken as a repeat, the last grade received for the course shall be included in the student's cumulative GPA. The grade from the previous attempt shall be excluded from the GPA. Grades for each attempt are permanently recorded on the transcript.

Repeating Courses with Grades of C-, D+, D, or D-

Students who receive grades of C-, D+, D, or D- earn the credits for that course. Students may repeat any course in which they received a grade of C-, D+, D, or D-. For courses taken as a repeat, the last grade received for the course shall be included in the student's cumulative GPA for that semester. The grade from the previous attempt shall be excluded from the GPA. Grades for each attempt are permanently recorded on the transcript. Only one set of credits (i.e., 1 credit for a 1-credit course; 3 credits for a 3-credit course, etc.) can count toward degree requirements. Students should check with their academic advisor on repeating courses that they have already received a minimal passing grade.

For students who receive financial aid repeating courses in which they received a grade of C-, D+, D, or D-, their enrollment status may not include the repeat course and may affect the amount of aid received. Students should check with the Financial Aid Services Office on repeating courses that they have already received a minimal passing grade in regards to their eligibility for financial aid.

Repeating Courses with Grades of C or Higher

Students who have already received a grade of C or higher for a course that is not designated as "repeatable" may repeat it only with the permission of the instructor or of the department offering the course. Grades for each attempt are permanently recorded in the transcript, but only the first grade (not the repeat) is included in the GPA. Only one set of credits (i.e., 1 credit for a 1-credit course; 3 credits for a 3-credit course, etc.) can count toward degree requirements.

For students on financial aid, repeating courses in which they received a passing grade, their enrollment status will not include the repeat course and may affect the amount of aid received.
Duplicate Credits

Students can earn only one set of credits (i.e., 1 credit for a 1-credit course, 3 credits for a 3-credit course, etc.) for courses that are equivalent or comparable in content. Examples include:

- Cross-listed courses (e.g., BIOL 402 and MBBE 402)
- Transfer equivalencies (e.g., ZOOL 141 and PHYL 141, ENG 255 and ENG 271)
- Different levels of the same material (e.g., CHEM 151 and CHEM 161)
- Equivalent credits earned through exams, such as AP, IB, CLEP, etc.

Backtracking

"Backtracking" refers to taking either a prerequisite course or the lower level course in a tracked sequence concurrently with or after a more advanced course. Examples include:

- Completing Korean 211 and then taking Korean 102, its prerequisite
- Completing Japanese 202 and then taking Japanese 101, a lower level
- Taking Math 432 and then taking Math 431, a two-semester sequence that must be taken in order

If students choose to backtrack, credit is not awarded for the lower-level/prerequisite course, and although the grade is recorded in the transcript, it does not impact the GPA. In some cases, students may backtrack with the express permission of the student’s college/school academic services office.