MEMORANDUM

TO: Howard Karr, Chair
   Board of Regents, University of Hawai‘i at Manoa

FROM: Susan Hippensteele, Chair,
      Manoa Faculty Senate, and Co-Chair
      All Campus Council of Faculty Senate Chairs

SUBJECT: Summary of UH Senates

During our campus reviews of the proposed changed to BOR policy ACCFSC realized that the Board may not have information regarding the purpose and functions of the various UH faculty senates.

Faculty governance at the University of Hawai‘i is led primarily through the academic senates at each university and college. Because of the size and complexity of these campuses, UH Manoa and UH Hilo also have faculty senates at the college and school level. System-wide coordination is achieved through the All Campus Council of Faculty Senate Chairs, which is not itself a senate, but a coordinating and referral body. All of these organizations function under charters approved by the Board of Regents.

The following is a summary of the faculty governance organizations, including quotes from the charters regarding their purpose, and links to the web sites where applicable.

All Campus Council of Faculty Senate Chairs (ACCFSC)

PREAMBLE

In recognition of the importance of Faculty Senates throughout the University of Hawai‘i System in promoting shared governance and cooperative relationships among the faculty, students, administration, and Board of Regents, the Faculty Senates hereby establish the University of Hawai‘i All Campus Council of Faculty Senate Chairs.

ARTICLE I. PURPOSE & FUNCTIONS OF THE COUNCIL

The purpose of the University of Hawai‘i All Campus Council of Faculty Senate Chairs (ACCFSC) is to provide a formal, independent voice and organization through which the faculty of the University of Hawai‘i System can participate in the development and interpretation of system-wide policy, and to promote and improve coordination, communication, and understanding among the faculty, students, community, administration, and Board of Regents. Specifically, the Council should endeavor:
1. To advise the President of the University and the Faculty Senates or equivalent organizations on system-wide academic and governance issues;
2. To share information regarding the various campuses and programs of the University of Hawai'i System;
3. To promote an open, democratic, and collegial discussion of issues of system-wide concern;
4. To promote the involvement of faculty at all levels of the University in matters of shared governance and academic policy and planning.

The Council may discuss matters that are of general concern to the University, not subject to collective bargaining, and which are placed before it by members of the Council, the constituent University of Hawai'i Faculty Senates, the student governments, the University of Hawai'i President, other administrative officers of the University of Hawai'i, or the Board of Regents.

The primary responsibility for academic policy resides in individual Senates; therefore, policy recommendations of the All Campus Council of Faculty Senate Chairs shall not supersede academic policies of the individual Senates.


**UH Manoa Faculty Senate**

The University of Hawai'i at Manoa Faculty Congress is composed of all Manoa faculty members. The Senate is the agent of the Congress and will act for it on all matters not referred directly to Congress. The Congress and its Senate will act for the faculty on all matters of Manoa-wide concern. The authority of the Faculty Congress and Senate on academic decision-making and academic policy development is derived from and consistent with Board of Regent's policy Section 1-10.

Web page: [http://www.hawaii.edu/uhmfs/](http://www.hawaii.edu/uhmfs/)

Ten Manoa units have their own chartered senates:

1. School of Architecture
   The function of the Faculty Senate of the School of Architecture is to advise and grant consent to the School, the Dean, and School Administration in the following major areas of governance and responsibility:
   - educational policy and planning;
   - standards for teaching, research and service;
   - curriculum;
   - student advising; and,
   - the granting of degrees.

   An additional function of the Faculty Senate of the School of Architecture is to advise the School, the Dean, and School Administration in the following major areas of shared governance and responsibility:
   - utilization of the School budget;
   - utilization of the School's human resources; and,
• utilization of School's physical resources.
Although these are the main areas of concern to the School of Architecture Faculty Senate, it may also consider, if the need arises, more general matters such as the protection of academic freedom; the purposes and goals of the School as an academic unit within the University; the nature and scope of existing and future academic and outreach programs; and, the general state of relationships among all members of the School and University community.

2. Colleges of Arts and Sciences (A & S)
The Arts and Sciences Senate consists of all faculty from the four A&S colleges: Arts and Humanities; Languages, Linguistics, and Literature; Natural Sciences; Social Sciences. Most business of the Senate is conducted by the Senate Executive Committee with the aid of its standing and ad hoc committees. A&S SEC also consults with the Council of Deans for those four colleges. Meetings of the entire Senate are held on an as needed basis.

3. College of Business Administration (CBA)
In pursuit of the objectives of collegiality, responsibility, participation and academic freedom, this Charter of the Faculty Senate exists. Consistent with the Mission Statement of the College of Business Administration, the Faculty Senate seeks to insure the continuous improvement of quality in all activities of the College by authorizing the Faculty Senate as its policy recommending body.

4. College of Education (ED)
The College of Education Senate represents the College Congress in matters of academic decision-making and policy development within the College. In fundamental academic areas in which the faculty have been given primary responsibility by the Board of Regents, such as curriculum content, subject matter, academic programs, student/ faculty relations, and methods of instruction and research, the Senate acts on behalf of the Congress to establish and maintain the highest standards for scholarship, instruction, research and public service.

5. College of Engineering
Faculty Senate (Senate) as a collective representation to advise and work with the College Administration on all matters of interest to the College and the University in teaching, research, and service in relation to the communities of UH, Hawaii and the engineering profession. The Senate shall endeavor to ensure the continuous improvement of quality in all activities of the College. The Senate shall work with the COE administration to facilitate information flow, assist in the improvement of the working conditions, enhance the well-being of faculty members, provide input and advice to operations, policies, and procedures, maintain connectivity between faculty members, and promote engineering contributions to society.

6. John A Burns School of Medicine (JABSOM)
The JABSOM Faculty Senate (JFS) serves as a representative body of the faculty and shall obtain broadly based faculty input regarding affairs of JABSOM. The Faculty Senate shall
consider any matter brought before it by its members, the faculty, the Executive Committee, and the Dean. JFS employs fact finding and consensus building to generate ideas for actions or policies that will aid faculty. JFS shall make appropriate recommendations to administration, the union and other individuals or groups as indicated by the situation. The Faculty Senate meets monthly and is composed of the members of the Voting Faculty, elected from each department/division of the school.


7. Library

The Library Senate and its Library Senate Executive Board, standing committees, and various ad hoc committees function as forums for professional discourse and consideration of such policies which have Library-wide concern and relate directly to the intellectual life and educational process of the University.

Web page: [http://www.hawaii.edu/libsen/](http://www.hawaii.edu/libsen/)

8. School of Nursing and Dental Hygiene (NURS/DH)

The Faculty Senate of the School of Nursing and Dental Hygiene University of Hawaii at Manoa (UHSONDH) hereinafter referred to as the “Senate” represents the School of Nursing and Dental Hygiene faculty and the faculty’s interests. The Senate is the policy recommending agent of the School with respect to academic goals, policies and programs including the establishment and maintenance of standards for scholarship, instruction, research and public service.

The Senate a) Provides a forum for discussion on issues affecting faculty roles and responsibilities at UHSONDH; b) recommends changes in policy to the School; c) provides a forum for open discussion with the UHSONDH Executive and Administrative/Management personnel; d) elects representatives to the Manoa Faculty Senate; and e) represents the interests of UHSONDH faculty at the University of Hawaii Faculty Senate. All recommendations on behalf of the faculty on UHSODNH academic goals, policies and programs shall be made by the Senate as provided herein.

9. Office of Student Affairs (OSA)

Office of Student Affairs Faculty Senate provides a formal, independent organization though which the faculty of the Office of Student Affairs (OSA) can participate fully in the determination and development of the OSA and relevant University policies, procedures, and plans. The OSA Faculty Senate provides a forum for discussion of faculty concerns in relation to students, administration, other OSA staff and the University as a whole.

Purpose: The purpose of the OSA Faculty Senate includes the following:

1. To advise the UH System Office, Vice Chancellor for Students and other administrator and faculty groups on student affairs and faculty governance issues.

2. To promote open, collegial discussion of OSA faculty concerns and ideas.

3. To share information regarding the various OSA programs and the role of faculty in these programs.
4. To promote involvement of all OSA faculty in matters of governance, policy and planning, and advocacy on behalf of students at UH-Manoa

10. College of Tropical Agriculture and Human Resources (CTAHR)
The Faculty Senate is the policy-recommending body of the College of Tropical Agriculture and Human Resources acting on behalf of the College and its faculty. The Senate will evaluate and debate issues that impact the College. In the spirit of shared governance, the Senate must consider and make recommendations on all changes in the policies of the College of Tropical Agriculture and Human Resources that are proposed by others, and, in addition, may recommend policy changes on its own initiative. The Senate alone is responsible for recommending policy changes to the Dean of the College of Tropical Agriculture and Human Resources for consideration by the University of Hawaii at Manoa Senate, the President of the University and the Board of Regents.
Web page: http://www.ctahr.hawaii.edu/fac senate/index.asp

UH Hilo Faculty Congress

The Congress is the policy making body of the University of Hawai‘i at Hilo (hereinafter referred to as ‘UH Hilo’) for all academic matters of concern to more than one unit. On system-wide issues, the Congress shall convey the views of the UH Hilo faculty to the President through the Chancellor.

Web page: http://www.uhh.hawaii.edu/uhh/congress/

Five UH Hilo units have their own chartered senates:

1. College of Arts and Sciences
The Faculty of the College of Arts and Sciences, as defined above, participate in the governance of the College primarily through their representation on the College’s Curriculum Review Committee (CRC) and the Academic Policy Committee (APC).
Web page: http://www.uhh.hawaii.edu/uhh/congress/CollegeofArtsandSciencesFacultySenate.php

2. College of Business and Economics
The Senate is the academic policy recommending body of the College of Business and Economics (hereinafter called the College).
Web page:
http://www.uhh.hawaii.edu/uhh/congress/CollegeofBusinessandEconomicsSenate.php

3. College of Agriculture, Forestry and Natural Resource Management
The Senate has the responsibility of taking action on matters affecting the welfare of the faculty and students of the College in accordance with BOR policy. The Senate is also the final faculty authority in establishing entrance and graduation requirements, course modifications, exemptions to academic rules, and other academic matters which do not impinge significantly upon the operation of other units of the University.
4. Ka Haka ‘Ula O Ke‘elikōlani, College of Hawaiian Language
   Web page: http://www.uh.hawaii.edu/uhh/congress/CHL.php

5. Library Faculty Senate
   The University of Hawai‘i at Hilo Library Faculty Senate, its standing committees, and various ad hoc committees, function as forums for professional discourse and consideration of such policies which have Library-wide concern and relate directly to the intellectual life and educational process of the University.

6. College of Pharmacy
   The key governance entities of the College of Pharmacy are the Dean, committees approved by the Dean, and the faculty governance body (defined as all tenured and tenure-track faculty).
   Web page: http://www.uh.hawaii.edu/uhh/congress/CollegeofPharmacyGovernance.php

UH West Oahu Faculty Senate

The University of Hawai‘i - West O‘ahu Faculty Senate is hereby established to provide both an organizational structure and formal procedures by which the faculty of the University of Hawai‘i-West O‘ahu can carry out its collective responsibilities with administrative colleagues in reviewing, recommending, and advising on matters of academic policy that affect the campus and also as a unit of the University of Hawai‘i system. It will also promote and improve communications and mutual understanding among faculty, students, administration, and the University of Hawai‘i - West O‘ahu community.

Web page: http://homepages.uhwo.hawaii.edu/~senate/charter.html

Hawai‘i Community College

The Senate is an organization whose primary purpose is to ensure academic integrity of the College. The Senate will function as a recommending and governing body. Senate responsibilities will include but not be limited to the development, modification, initiation, and review of academic policies and issues in consultation with the Chancellor and others as needed.
Web page: http://hawaii.hawaii.edu/senate/

Honolulu Community College

The Honolulu Community College Faculty Senate is established to provide the faculty with a formal voice in the development and maintenance of campus academic policy, and to provide a means for improved communication among the faculty, administration, students, and community. As such, it shall advise administration on all matters relating to the provision, preservation, and improvement of quality education at the College.
Web page: http://honolulu.hawaii.edu/intranet/committees/fsec/

Kapi‘olani Community College

Web page:
Kauai Community College
The preamble of the KCC Faculty Senate is to provide a formal independent voice and organization through which the faculty of Kaua‘i Community College can participate fully in determination and development of college policy, and to promote communication and mutual understanding among the faculty, students, administration, Board of Regents, and the community.

The Faculty Senate functions as the policy advisory body and as a position stating unit of the college faculty for the conduct of a college, its faculty, student body or administration so far as it affects the following general areas:

* The nature and scope of its educational curricula
  Standards of teaching, scholarship, and services
  Personnel policies, academic freedom, and professional ethics
  Academic policies

Web page: http://info.kauaicc.hawaii.edu/admin/gov/fac senate/

Leeward Community College Academic Senate

The Faculty Senate shall serve as the policy-recommending and advisory body of the Faculty. On behalf of the Faculty, it is responsible for making recommendations to the Vice Chancellor for Academic Affairs/Chief Academic Officer and Chancellor for Community Colleges, the Vice President for Community Colleges, the President of the University, and the Board of Regents.


Maui College Academic Senate

(Proposed revised preamble – charter revision still in process as of 2/11): The Academic Senate is the policy recommending body of the University of Hawaii Maui College's (UHMC) academic community. It has the responsibility of advising the Administration on all proposed changes in the policies of the College. In recommending policy for consideration by the Board of Regents, the Senate has the responsibility to speak on behalf of the faculty and Administrative Professional Technical personnel (APT) of the academic community.

Windward Community College
The Faculty Senate of Windward Community College is hereby established to provide formal faculty involvement in educational decision-making, academic policy, and program development.
The purpose of this formal faculty involvement is to ensure that quality education is provided, preserved, and improved at Windward Community College and in the University of Hawai‘i system in general.
Web page: http://windward.hawaii.edu/Committees/Faculty_Senate/