EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: September 21, 2015  1:30 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS
Bob Cooney - Chair  P
Bonnyjean Manini  P
Jeff Kuhn  P
Erin Bantum  P
Kevin Cassel  P
Adrien Franke  P
All guests 2:30 pm – 4:40 pm

Marguerite Butler - Vice Chair  P
Ashley Maynard  E
John Kinder - Staff  P

Kelley Withy - SEC Secretary  P
Sarita Rai  P
Dean Hedges  2:50 pm – 4:35 pm

SUBJECT
CALL TO ORDER
Meeting was called to order by Chair Bob Cooney at 2:47 pm.

REVIEW OF MINUTES
The minutes of September 14, 2015 SEC meeting had been circulated electronically before the meeting.

1. Motion by to approve the minutes as amended M. Butler; second by S. Rai. Passed unanimously.

CHAIR’S REPORT
1. Faculty request for code of conduct
2. BOR meeting follow up
3. Discussion of Executive Policy EP5.XXX Memo on small programs.
4. Campus fee committee.
5. 5% reduction of RTRF (System taking 30%)

ACTION ITEMS

ADDITIONS TO THE AGENDA
None

GUESTS
Discussion with UHCC Faculty Senate leadership. Description of P30 grant, faculty concerns discussed.
Dean Hedges discussed reorganization process, NCI P30 designation, finances, and missions.

1. No action taken.
<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>CONTEXT</th>
<th>ACTION / STRATEGY / RESPONSIBLE PERSON</th>
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</thead>
<tbody>
<tr>
<td>COMMITTEE REPORTS</td>
<td>MAC</td>
<td>1. CFS needs to nominate 3 faculty members from A&amp;S to serve on MAC. B. Manini will reach out to the CFS Chair to help find additional A&amp;S faculty.</td>
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<td>OLD BUSINESS</td>
<td>1. Research UHM administration cost data- past 20 years.</td>
<td>1. Jeff to review and report to SEC</td>
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<td>NEW BUSINESS</td>
<td>1. UHM reduction of classroom space discussion.</td>
<td>1. M. Butler to forward past resolution to CAPP for review.</td>
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<td>2. Reorg discussion for Manoa administration E/M positions.</td>
<td>2. No action taken.</td>
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<td>3. Agenda for SEC next meeting September 28, 2015. Decided to move meeting to 2pm.</td>
<td>3. Discuss top five SEC items for us to address this year; budget task force.</td>
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<td>4. October 3rd, Hawaii 5-0 to film in HH 208.</td>
<td>4. Noted.</td>
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<td>ADJOURNMENT</td>
<td>The next meeting of the Senate Executive Committee will be September 28, 2015.</td>
<td>Motion to adjourn by K. Withy; seconded by S. Rai. All approved the motion. Meeting adjourned at 5:37 pm.</td>
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Respectfully submitted by Kelley Withy, SEC Secretary
Approved unanimously on September 28, 2015.