Meeting Date: 18-Feb-16
Location: HH 208
Attendance: [P = Present; A = Absent; E = Excused]

Katalin Csiszar, Chair
Hannah Nguyen, Sec
Jeffrey Kuhn (SEC liaison)
John Kinder

Eric Hellebrand, Vice Chair
Bo Xiao
Suzhen Chen

Ruslan Suvorov
Chizuko Allen

Ming-Bao Yue
Kavet Abhari

Subject: Call to Order
Context: Meeting was called to order by Chair Csiszar at 9am.

Action/Strategy/Responsible Person:

1. Chairs Report
   Greet incoming non-senator CFS member Suzhen Chen
   CFS preparations and tasks for AY 2016/17
   Summary of the SEC meeting with GC Chair
   COIC nominations

   Chair Csiszar suggested a staggering service of senators in CFS in the future.
   Chair Csiszar reported on the meeting of SEC with the GC Chair to improve communactions with CFS and nominees for GC.
   Chair Csiszar gave the status of the discussion about the number of COIC nominations by MFS.

   Discussed the nomination of H Wang. H Nguyen motioned; Chair Csiszar seconded. 6 votes yes; 1 abstention.

   N/A

2. CFS Nomination Tasks
   MAC -1: non-senator

   Chair Csiszar seconded.

   6 votes yes; 1 abstention.
Dr. Csizsar reported her discussions with Dr. Cooney and concerns that the majority of faculty on COIC was going to be appointed by the administration. Dr. Cooney notified the administration and after some discussion an agreement was reached that all 6 faculty will be appointed by CFS.

Discussed 7 nominees and CFS approved each of them unanimously: 1) Adrian Franke; 2) Unhee Lim; 3) Manfred Steger, 4) Christine Beaule; 5) Thomas Pearson; 6) Ming-Bao Yue; and 7) Eric Hellebrand. Chair Csizsar will contact the 2 nominees about their willingness to serve and will forward the list of nominees to COIC.

<table>
<thead>
<tr>
<th>OTHER BUSINESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>R Suvorov suggested a tracking system of nominees by CFS who got appointed by the administrative committees. R Suvorov will create a tracking system. J Kinder will follow up on this matter.</td>
</tr>
<tr>
<td>H Nguyen motioned that CFS Chair will report the list of nominees periodically in MFS monthly meetings. B Xiao seconded. Unanimous approval. Chair Csizsar will contact the SEC to make the request to be on agenda in the next meeting.</td>
</tr>
<tr>
<td>J Kinder requested a new project for CFS: CFS contacts administrative committees about their active/inactive status, to anticipate the need for populating those committees.</td>
</tr>
<tr>
<td>J Kinder reported on the status of the election system and process.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADJOURNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>The next meeting of the CFS will be on March 17, 2016, 9:00-10:30, HH 208.</td>
</tr>
<tr>
<td>Motioned to adjourn by Chair, seconded by H Nguyen. Motion approved. Meeting adjourned at 10:25 am.</td>
</tr>
</tbody>
</table>

Respectfully submitted by Hannah Nguyen, CFS Secretary
Approved unanimously on March 17, 2016