COMMITTEE ON Academic Policy and Planning
MEETING MINUTES

MEETING DATE: September 23, 2015
LOCATION: 208 Hawaii Hall
ATTENDANCE: [P = Present; A = Absent; E = Excused]

<table>
<thead>
<tr>
<th>MEMBERS</th>
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<th>GUESTS</th>
<th>TIME</th>
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<tbody>
<tr>
<td>BHATTACHARYA, Torsha  p</td>
<td>JOHNSON, Shannon</td>
<td>BUTLER, Marguerite</td>
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<td></td>
<td>SEC liaison</td>
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<td>COFFMAN, Makena  p</td>
<td>MCKIMMY, Paul</td>
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<td>DANIEL, Marcus  p</td>
<td>IRVINE (SORENSEN), Christine</td>
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<td>ERICSON, David  E</td>
<td>STEPHENSON, Carolyn</td>
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<td>GOSNELL, William p</td>
<td>WARD, Cynthia</td>
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SUBJECT DISCUSSION / INFORMATION ACTION / STRATEGY / RESPONSIBLE PERSON

CALL TO ORDER
3:00 p.m.

CHAIR & LIAISON REPORTS
Marguerite: SEC hoping committees will be more proactive, take action on issues of interest without waiting for SEC to refer the issue.

Carolyn: requested agenda items
Today: Set up subcommittees for issues. Introductions.

Marguerite: Space planning comments - “master plan” lacking faculty input, seems to be non-strategic. Impacts academic planning. What is the status of classrooms? Had been moved to VCAA for centralized scheduling. Classrooms being converted to special use. Revisit prior CAPP resolution provisional??

Carolyn: New executive policy on small programs.
**CAPP SCHEDULE**

CAPP scheduled for Hawaii Hall 208 on Sept 23rd, Oct 14th, Oct 28th, and Dec 9th from 3 pm to 4:30 pm. No November meeting as of today.

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**MINUTES**

Christine Irvine made motion to approve minutes. Shannon Johnson seconded. Motion passed.

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**CAPP ISSUE REVIEW AND SUBCOMMITTEE APPOINTMENTS**

Carolyn reviewed open CAPP issues.

- Issue 18.13 Quantitative reasoning subcommittee may be coming forward with proposal. (Carolyn will be liaison)
- Issue 21.13 Need to decide whether to follow up to advising information related to 15 to finish. (Shannon will monitor for now)
- Issue 24.14 Need to monitor what the admissions office is proposing to put on website about SAT/ACT requirements and admissions requirements for international students (contact Roxie Shabazz, new Admissions Director) (Makena will make contact)
- Issue 54.12 Grade replacement policy task force was monitoring. Now move to an active issue related to plagiarism. (Cynthia, Torsha, Makena, Shannon)
- Issue 51.12 Exception request for 45 hour upper division rule program coming from College of Natural Sciences. (Christine, William)
- 13.13 Streamlining administrative procedures related to course approvals (Torsha to monitor)
- 13.14 Kuali Curriculum Management System (Torsha to monitor)
  - Call April in VCAA, what did she find out at last meeting
- New issue: Executive policy on small program size (Marcus, Paul, Christine)
  - Look at carefully, possibly strong statement from CAPP, should not be an executive.

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For possible discussion next time: Classroom space planning

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**ADJOURNMENT**

4:05PM
Respectfully submitted by Christine Sorensen Irvine
Approved as corrected on October 14, 2015 with 6 votes in favor of approval and 0 against and 2 abstentions.