MEMORANDUM

To: Denise Konan
   Chancellor, University of Hawai'i at Mānoa

Via: Neal Smatresk
      Vice Chancellor for Academic Affairs

From: Mānoa Faculty Senate

Subject: RESOLUTION ON WEB PAGE “RESPONSIBILITIES OF FACULTY” REGARDING SUPERVISING GRADUATE RESEARCH AND TEACHING ASSISTANTS

As required by Section 2, Article 1 of the charter of the Faculty Congress and Senate of the University of Hawai'i at Mānoa, the attached resolution which was passed by the Senate on February 21, 2007 is hereby transmitted.

Please have grievance website personnel notified to make the change. Upon website implementation, please have website personnel inform the Senate so that notification to announce@hawaii.edu can be made.

Respectfully submitted,

J.E. Tiles
Chair, Mānoa Faculty Senate

Rosanne Harrigan
Secretary, Mānoa Faculty Senate

c: BOR w/attach
   D. McClain, President w/attach
Whereas, the attention of the Manoa Faculty Senate has been called to a number of complaints on the part of graduate research and graduate teaching assistants, and

Whereas, the web page "Responsibilities of Faculty"

(http://www.manoa.hawaii.edu/students/academic_grievance/faculty_responsibilities.html)
does not adequately address some of the issues raised by the complaints,

Be it therefore Resolved, That the aforementioned website be amended to include the text:

Faculty who are responsible for supervising graduate research and teaching assistants are reminded that their roles as mentors of these students include insuring that the work assigned to the students is relevant to their scholarly and professional activities, that the hours of work required of them do not exceed the number that they are under contract to work, that the conditions in which they work are safe and that the students are at all times treated with the courtesy and respect due to colleagues and collaborators,

And be it further Resolved, That the attention of the whole University be called to this amendment via a posting in mail to:announce@hawaii.edu.