



September 3, 2014

EXECUTIVE MEMORANDUM NO. 14-20

TO: Executive Vice President
Vice Presidents
University Chancellors
Executive Administrator and Secretary of the Board of Regents
State Director for Career and Technical Education

FROM: David Lassner
President

A handwritten signature in black ink that reads "David Lassner".

SUBJECT: EXECUTIVE POLICY E8.105, AUTHORITY TO EXECUTE CONTRACTUAL DOCUMENTS FOR PROCURING GOODS, SERVICES AND CONSTRUCTION, GRANTING CONCESSIONS ON UNIVERSITY REAL PROPERTY AND ENTERING INTO COOPERATIVE AGREEMENTS

In conjunction with the appointment effective August 15, 2014 of the Vice President for Administration, Executive Policy E8.105, Authority to Execute Contractual Documents for Procuring Goods, Services and Construction, Granting Concessions on University Real Property and Entering into Cooperative Agreements has been revised to reflect and to be consistent with functional responsibilities approved by the Board of Regents for the Office of the Vice President for Administration.

The revised Executive Policy is available on the University Administrative Procedures Information System webpage at: <http://www.hawaii.edu/apis/ep/ep.php>

Should you have any questions, please contact the Office of the Vice President for Administration.

Attachment