



August 4, 2014

EXECUTIVE MEMORANDUM NO. 14-17

TO: Executive Vice President
Vice Presidents
University Chancellors
Executive Administrator and Secretary of the Board of Regents
State Director for Career and Technical Education

FROM: David Lassner
President

A handwritten signature in black ink, appearing to read 'David Lassner', written over the printed name and title.

**SUBJECT: REVISED EXECUTIVE POLICY E7.201, PARTICIPATION IN THE
NATIONAL STUDENT EXCHANGE PROGRAM**

This is to notify you of an update to the above referenced Executive Policy which had been approved in August 2013. This update reflects the current operation and administrative practices governing the University's participation in the National Student Exchange program. The update may be viewed via the University's Administrative Procedures Information System (APIS) at <<http://www.hawaii.edu/svpa/ep/ep.php>> E7.201, Administrative Policy and Procedures Governing Participation in the National Student Exchange Program.

Should you have any questions, please contact the Interim Associate Vice President for Student Affairs at 956-8753.



UNIVERSITY
of HAWAII
MĀNOA

July 8, 2013

MEMORANDUM

TO: M.R.C. Greenwood
President

VIA: Tom Apple, Chancellor
University of Hawai'i at Mānoa *Tom Apple*

VIA: *for* Donald Straney, Chancellor
University of Hawai'i at Hilo *Donald Straney*

FROM: Reed Dasenbrock *Reed Dasenbrock*
Vice Chancellor for Academic Affairs, UHM

FROM: Luoluo Hong *Luoluo Hong*
Vice Chancellor for Students, UHH

SUBJECT: Revision of UH Executive Policy E7.201—Administrative Policy and
Procedures Governing Participation in the National Student Exchange
Program

SPECIFIC ACTION REQUESTED:

We request that you approve revisions to UH Executive Policy E7.201 to reflect the current organization and administration of the National Student Exchange (NSE) on both UHM and UHH campuses and to bring the policy into agreement with current NSE consortium policy. Proposed changes to the current version of E7.201, which was last revised in 1987, were proposed by the UH Mānoa and UH Hilo NSE campus coordinators and were reviewed by the NSE consortium president. The proposed changes are highlighted in the attached document; a clean version of the proposed executive policy is also attached.

ADDITIONAL COST:

No cost.

RECOMMENDED EFFECTIVE DATE: August 1, 2013

M.R.C. Greenwood
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PURPOSE:

To make Executive Policy E7.201 accurately reflect the current National Student Exchange consortium policy and the organizational structures of the UHM and UHH members of that consortium.


BACKGROUND:

In July 27, 1978, the Board of Regents approved the University of Hawai'i's participation in the National Student Exchange consortium, and delegated to the President authority to set policy and administrative procedures for participation by 4-year UH campuses admitted to the consortium. UH Executive Policy E7.201 details the policy and procedures for NSE participation. Currently the Mānoa and Hilo campuses are consortium members.

ACTION RECOMMENDED:

We recommend that the wording of the attached draft (as updated by NSE Consortium administration and UH NSE Coordinators) be adopted as the current Executive Policy E7.201, with wording appropriate for the current consortium policies and implementation of the program on both the UHM and UHH campuses.

APPROVED/DISAPPROVED:


for M.R.C. Greenwood, President

8.8.13
Date

Attachment: August 2013 Revised Executive Policy E7.201