

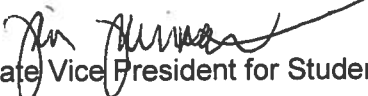


UNIVERSITY
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EXECUTIVE POLICIES MEMORANDUM 13-13

January 6, 2014

TO: University Administration
Chancellors
Executive Administrator & Secretary of the Board of Regents

FROM: Jan Javinar 
Interim Associate Vice President for Student Affairs

SUBJECT: Revised Executive Policy E7.101
Delegation of Authority to Approve CSO Documents

On behalf of the Office of President David Lassner, this is to notify you of an update to the Executive Policy referenced above. It may be viewed via the University's Administrative Procedures Information System (APIS) at <<http://www.hawaii.edu/svpa/ep/ep.php>> E7.101, Delegation of Authority to Approve CSO Documents.

Questions regarding this revision may be addressed to my office at 956-8753.



UNIVERSITY of HAWAI'I SYSTEM

December 16, 2013

UNIVERSITY OF HAWAII PRESIDENT'S OFFICE

13 DEC 20 PM 5:4

RECEIVED

MEMORANDUM

TO: David Lassner Interim President
VIA: Linda Johnsrud Executive Vice President & Provost
FROM: Jan Javinar Interim Associate Vice President for Student Affairs
SUBJECT: AMENDING EXECUTIVE POLICY E7.101 DELEGATION OF AUTHORITY TO APPROVE CSO DOCUMENTS

SPECIFIC ACTION REQUESTED:

This proposal seeks to update existing executive policy, E7.101 (Authority to Approve the Organizational Charters, Constitutions and Bylaws or Other Campus Mechanisms Necessary to Recognize and Support Student Organizations and, in particular, Chartered Student Organizations) by reflecting correct policy citations, office titles, etc. No substantive changes to original content are proposed.

RECOMMENDED EFFECTIVE DATES:

Upon your approval.

ADDITIONAL COST:

None; not applicable.

PURPOSE:

Since the August 2008 update of this executive policy, E7.101, the Board of Regents undertook a major revision to BOR Policies. That major revision resulted in changes to policy citations in other related and associated policies at the Executive Policy level, including E7.101 the subject policy proposed for revision.

BACKGROUND:

Executive Policy, E7.101 delegates authority to campus chancellors to approve charters, constitutions, bylaws and other campus administrative policies applicable to

chartered student organizations and registered independent organizations. These two types of student organizations are recognized by Board of Regents Policy, BORP 7-2 and 7-3 as essential components of a robust student life program on campus. In addition, E7.101 grants authority to campus chancellors to approve budgets, expenditures, and revenues of chartered student organizations. The authority to approve constitutions as well as budgets is further delegated to the campus senior student affairs officers.

Given this critical function, E7.101 is found to contain provisions that are necessary for the effective operations and functioning of chartered student organizations. As such, minimal updates are required. Policy citations in the August 2008 version of E7.101 are incorrect and require updating. Also, the student affairs profession by best practices has moved from referring to the campus "chief" student affairs officer to "senior" student affairs officer. Finally, the office of the Vice President for Student Affairs & University Relations remains vacant with responsibilities for student affairs administration at the system-level devolving to the Associate Vice President for Student Affairs which is the office identified in this revision to E7.101.

This revision was presented to the UH Student Caucus on December 7, 2013, the front line student life coordinators & leads on December 3, 2013, the Council of Senior Student Affairs Officers via email with a deadline of November 29, 2013, and the campus Chancellors via email with a deadline of December 12, 2013. No oppositional comments were received.

ACTION RECOMMENDED:

Your approval is requested to amend executive policy, E7.101 (Authority to Approve the Organizational Charters, Constitutions and Bylaws or Other Campus Mechanisms Necessary to Recognize and Support Student Organizations and, in particular, Chartered Student Organizations) by reflecting correct policy citations, office titles, etc. No substantive changes to original content are proposed. Attachments show the original August 2008 version of E7.101 as amended using modified Ramseyer format and a clean copy if approved. Upon your approval, my office will distribute the revision via the online email distribution system of APIS.

APPROVED / NOT APPROVED:



David Lassner, Interim President

12/23/13
Date

Attachments- E7.101 revised (in modified Ramseyer format)
E7.101 revised (clean copy)