

Prepared by Office of the Associate Vice President for Student Affairs.
This replaces E7.207 dated May 2003.

EXECUTIVE POLICY - STUDENT LIFE

December 2013

E7.207 Executive Policy on System-wide Student Association

- I. PURPOSE. This executive policy sets forth policies and procedures governing the system-wide student association of the University of Hawai'i based upon policies established by the Board of Regents including BOR Policies, Chapter 7, Section 7-4 (Regents' Policy on System-wide Student Involvement).
- II. APPLICABILITY. This policy shall apply to all campuses of the University of Hawai'i.
- III. RESPONSIBILITY. Overall responsibility for implementation of this policy shall rest with the President or his/her designee, the system senior student affairs officer.
- IV. OBJECTIVE OF POLICY. This policy establishes and charters a system-wide student association that will facilitate communication of students among the campuses of the University of Hawai'i and between the University and its students through a consistent mechanism that promotes dialogue and collaborative problem solving among student leaders system-wide. This policy will encourage student leaders to "act as a system." This policy establishes that the UH Student Caucus will be consulted by the University administration on all matters that impact any aspect of the educational experience of students on all UH campuses.
- V. POLICY
 - a. Establishment. In accordance with Section 7-4 of the Board of Regents Policies, there is established the University of Hawai'i Student Caucus, officially abbreviated UHSC, to advocate collectively and democratically for the interests and needs of all students throughout the University System with the Board, the University Administration, and other appropriate bodies.
 - b. Composition. The University of Hawai'i Student Caucus shall be composed of representatives from existing and future campus student governments.

- c. Operating Policies & Procedures. The University of Hawai`i Student Caucus shall establish policies and procedures governing its operations, without regard to the requirements of Chapter 91 and Chapter 92, *Hawaii Revised Statutes*. These policies and procedures shall be in the form of a constitution and/or a set of operating rules, subject to the approval of the President or his/her designee.
- d. Financial Support. The operation of the University of Hawai`i Student Caucus shall be financed through an adequate appropriation from the University Administration to cover reasonable operating costs. The University of Hawai`i Student Caucus shall submit an annual financial report of actual income and expenditures at such time and in such a manner as prescribed by Executive Policies, E7.101.
- e. Space for Operations. The University Administration shall designate a reasonable amount of space, facilities, and equipment for proper use by the University of Hawai`i Student Caucus. The location of such space and the availability of facilities and equipment shall be beneficial to the University of Hawai`i Student Caucus in fostering and supporting its system-wide purpose, goals, operations, and activities.
- f. Advisor. The University Administration shall assign an employee from among the part-time or full-time staff members in student activities, student life, student affairs, or student services to serve as staff advisor to the University of Hawai`i Student Caucus. It shall be the responsibility of the staff advisor to: (1) foster and promote student learning, student success, and student satisfaction with all members of UHSC; (2) develop students' leadership skills, critical thinking skills, communication skills, organizational skills, problem-solving skills, and interpersonal skills; (3) work with all members of UHSC to ensure that individuals are executing their duties and responsibilities as specified; (4) communicate the needs, goals, concerns, roles, and interests of both students and the University to each other; and (5) advocate on behalf of one to the other in the process of institutional governance.