

Prepared by the Office of the Executive Vice President for
Academic Affairs/Provost
This is a NEW Executive Policy.

UNIVERSITY OF HAWAI`I

EXECUTIVE POLICY - POST DOCTORAL FELLOWS

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E5.227 Post Doctoral Fellows

I. INTRODUCTION

This Executive Policy embodies former Board of Regents Policy relating to Postdoctoral Fellows. With the Board of Regents delegation of authority to the President relating to Postdoctoral Fellows, the intent of this Executive Policy is twofold. First, this Executive Policy maintains the policy-based administrative infrastructure created by Board policy relating to Postdoctoral Fellows. Second this policy serves to transition the administration of the administrative infrastructure from Board policy to Executive Policy promulgated by the President.

II. PURPOSE

The purpose of this executive policy is to describe the duties and compensation for Postdoctoral Fellows.

III. RESPONSIBILITIES

It shall be the responsibility of the President to promulgate a policy in consultation with University executives setting forth the duties and compensation for. The President or designee shall have the authority to make appointments that conform to policy.

IV. GUIDELINES

Postdoctoral Fellows shall be classified and compensated in accordance with the following classification and stipends for Postdoctoral Fellows:

1. Duties and Responsibilities. Under the supervision of a principal investigator of a grant or contract or a senior faculty member, pursues postdoctoral studies by performing experimentation, tests, or observation under close direction in order to acquire the depth of experience and the additional knowledge and skills necessary to become an

independent researcher. The range of activity includes those tasks that allow the appointee to profit most from an association with the resident researcher; e.g., assistance with appropriate literature searches, experimental design, analytical observations, data analysis and presentation of results.

Minimum Qualifications: Training represented by a recently awarded doctorate from a college or university of recognized standing in a field appropriate to the fellowship involved.

2. Compensation - Stipends.
 - a. The stipend for postdoctoral fellows supported from extramural grants or contracts shall be that amount allowable by the agency providing the funds.
 - b. If the agency does not stipulate an amount, the principal investigator shall set the stipend in a range determined by the Vice President for Research and Graduate Education, such range to be based on comparability with portable fellowship stipends provided by Federal granting agencies.
 - c. Postdoctoral fellows supported by general funds shall receive a stipend equal to the minimum stipend in the range determined according to b. above.