

UNIVERSITY OF HAWAI'I

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EXECUTIVE POLICY - ADMINISTRATION

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May 1979

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E1.201 Faculty Involvement in Academic Policy



I. INTRODUCTION

The adoption of the Board of Regents Policy on Faculty Involvement in Academic Decision-Making and Academic Policy Development at its regular meeting on April 12, 1979 included a provision that the President implement that policy. This University Administrative Policy carries out that responsibility.

II. GENERAL PROCEDURES

1. In order to implement the Regents Policy in the spirit with which it was adopted, each Chancellor and Provost shall seek the advice of the campus faculty organizations (CFO) early in the development of general academic policy and prior to recommending a new or revised academic policy to the President of the University. Within an allowable and mutually agreed upon time frame, advice should also be obtained prior to the issuance of a new interpretation of a current major academic policy
2. In order that the President of the University and the Board of Regents may be aware of academic policies and actions proposed by one or more CFOs for University-wide consideration and application, each Chancellor shall communicate such proposals, accompanied by his independent recommendation, to the President of the University if action is required by the President or the Board of Regents. (If action on the policy proposed is appropriate at the campus or Unit level, transmission to other levels is optional as information.) The President of the University, in turn, shall solicit advice from other CFOs and communicate to the Board of Regents the recommendations of the CFOs along with his recommendation if action by the Board is required.
3. Proposals on academic policies affecting only one campus made by the CFO which require Presidential or Regental approval shall be transmitted to the President by the Chancellor together with his independent recommendation. (If action on the policy proposed is appropriate at the campus or Unit level, transmission to other levels is optional as information.) The President shall communicate to the Board of Regents the recommendation of the CFO along with his own recommendation if action by the Board of Regents is required.

4. Each Unit Chancellor and/or Provost shall respond to academic policy recommendations by the CFO within a reasonable time. The CFO shall respond to the Chancellor and/or Provost's requests for advice in a similar manner. Should further action other than that by the Chancellor be required on policy proposals (by the President of the University or by the Board of Regents) the Chancellor and/or Provost shall communicate to the CFO his/her recommendation or action going forward. If the Unit or campus administration intends to go forward with a campus academic policy recommendation that differs substantially from the CFO advice, the appropriate administrator shall convey to the faculty such intention and the rationale and attempt reconciliation before forwarding the recommendation.
5. In cases of educational policy proposals that may be initiated by the Regents, the President shall decide the manner by which the advice of duly constituted faculty organization is sought and prior to final Board action, such advice along with Presidential recommendation will be considered.
6. On academic policy matters in which faculty and administration recommendations forwarded to the President reflect serious differences, the President or his designee, at the President's discretion, will consider assembling representatives from the appropriate CFOs and administration for consultation purposes, prior to making a recommendation to the Board.
7. Each Unit and campus shall promptly develop an approved system of faculty involvement as set forth in the Regents Policy by June 30, 1980. Consultations by Chancellors with each other and the Vice-President for Academic Affairs is urged to achieve University-wide similarity as to substance and process.
8. If at any time the CFO or the means by which CFO input is regularly secured becomes ineffective or if the spirit and letter of the Regents Policy on Faculty Involvement in Academic Decision-Making and Academic Policy Development should appear to be inoperative, the CFO or the respective Unit or campus administration shall first attempt to resolve the problem at the campus, or Unit level. If resolution is not obtained, either party may request a review and evaluation. Such requests may be made directly to the President with a full disclosure of reasons for the request, and copies provided to the other party. A request for review, however, must deal only with ineffectiveness of and/or non-conformance with this policy and shall not be utilized as an appeal for operational and transactional decisions.

III. IMPLEMENTATION

1. Until such time as the appropriate Chancellor has approved a revised constitution or charter for the campus, the previous charters shall remain in effect with the following exception:

Provisions in current charters that require the transmittal of all faculty recommendations to the Board of Regents are voided and the spirit and intention of the Regents Policy will be implemented.

2. As Community College Provosts review proposed revised organizational charters, constitutions, and bylaws, they shall seek the advice and counsel of the Chancellor prior to submission and final approval by the Chancellor.
3. Each charter shall go into effect upon the respective Chancellor's approval.
4. Each Chancellor will file with the President all organizational charters as they are approved.
5. A progress report to the President on the implementation of the policy shall be made by each Chancellor no later than November 1, 1979.