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Administration

UNIVERSITY OF HAWAI'I

EXECUTIVE POLICY - DELEGATION OF AUTHORITY

May 1982

E2.101 Requests to Rent Facilities "Outside" of State Resources

Source of Delegation:

Board of Regents Bylaws and Policies, Section 2-2b(4)

Authority Delegated to:

Vice President for Administration and his designees.

Effective Date of Delegation:



December 10, 1979
REVISED May 1, 1982

DELEGATION

Delegates authority to submit requests to rent facilities "outside" of State resources to the State Department of Accounting and General Services.

As a general rule, University organizations should use University and State facilities to the fullest extent before requesting approval to rent and use outside facilities such as hotels, camps, etc. Only when University or State facilities are not available or are clearly inadequate should outside facilities be used.