

MINUTES

BOARD OF REGENTS COMMITTEE ON PERSONNEL AFFAIRS MEETING

MAY 18, 2017

I. CALL TO ORDER

Committee Chair Ernest Wilson Jr. called the meeting to order at 9:01 a.m. on Thursday, May 18, 2017, at the University of Hawai'i at Mānoa, Information Technology Building, 1st Floor Conference Room 105A/B, 2420 Correa Road, Honolulu, Hawai'i 96822.

Committee members in attendance: Committee Chair Ernest Wilson Jr.; Committee Vice Chair David Iha; Regent Michael McEnerney; Board Vice Chair Randy Moore; Regent Lee Putnam; Regent Stanford Yuen.

Others in attendance: Board Chair Jan Sullivan; Regent Simeon Acoba; Regent Eugene Bal; Regent Brandon Marc Higa; Regent Wayne Higaki; Regent Jeffrey Portnoy; Regent Michelle Tagorda; (ex officio committee members); President/Interim UH-Mānoa (UHM) Chancellor David Lassner; Vice President for Academic Planning & Policy Risa Dickson; Vice President for Administration Jan Gouveia; Vice President for Community Colleges John Morton; Vice President for Legal Affairs/University General Counsel Carrie Okinaga; Vice President for Budget & Finance/Chief Financial Officer Kalbert Young; UH-Hilo (UHH) Chancellor Donald Straney; University of Hawai'i-West O'ahu (UHWO) Chancellor Maenette Benham; Executive Administrator and Secretary to the Board Cynthia Quinn; and others as noted.

II. APPROVAL OF MINUTES OF THE FEBRUARY 9, 2017 MEETING

Regent McEnerney moved to approve the minutes of the February 9, 2017 meeting, seconded by Board Vice Chair Moore, and the motion carried unanimously.

III. PUBLIC COMMENT PERIOD

Executive Administrator and Secretary of the Board Cynthia Quinn announced that the Board Office received no written testimony, and no individuals had signed up to give oral testimony.

IV. AGENDA ITEMS

A. Recommend Board Approval

1. Amendment to Bylaws of the Board of Regents Article II.D.2.d. to add Board Governance under the purview of the Committee on Personnel Affairs

Committee Chair Wilson requested the committee recommend board approval of the Amendment to Bylaws of the Board of Regents Article II.D.2.d. to add Board Governance

under the purview of the Committee on Personnel Affairs. Regent McEnerney moved to recommend board approval of the bylaw amendment, Regent Yuen seconded.

The committee discussed amending tasks to include board governance review and recommendations to the board regarding best practices for board effectiveness. Lengthy discussion ensued to clarify intent to provide focus at the committee level devoted to reviewing and recommending to the full board best practices regarding board effectiveness once regents are appointed.

Regent Putnam made a motion to change the proposed language for Article d(4) to read, "Provide recommendations to the board regarding best practices for board effectiveness." Board Vice Chair Moore seconded for purposes of discussion.

Concerns were raised regarding the committee appearing to have oversight over the board and the UH Candidate Advisory Council (CAC) being a separate and independent body, and not wanting to inadvertently impact the regent nomination process.

The committee voted to accept Regent Putnam's suggested language, and the amended motion to approve the bylaw amendment was put to a vote and carried unanimously.

2. Amendment to Regents Policy 9.214 regarding Teaching Assignments for Instructional Faculty

VP Dickson requested the committee recommend board approval of the amendment to Regents Policy 9.214 regarding teaching assignments for instructional faculty. She explained that the proposal to include publishing of bio bibs and workload policies is supported by the faculty union and ready for implementation.

A question was raised regarding implementation authority. As the current policy holds chancellors accountable for implementation no change is requested.

Board Vice Chair Moore moved to recommend board approval of the amendment to RP 9.214, Regent Yuen seconded, and the motion carried unanimously.

3. Amendments to Regents Policies 9.201, 9.202, and 9.218, Delegation of Personnel Actions

President Lassner requested the committee recommend board approval of the Amendments to Regents Policies 9.201, 9.202, and 9.218, Delegation of Personnel Actions. He explained that the proposal to amend these regent policies is to reconcile inconsistencies regarding delegation of tenure and promotion authority to the president, and those for setting housing rates and other administrative matters.

Board Vice Chair Moore moved to recommend board approval of the amendments to RP 9.201, 9.202, and 9.218, Regent Yuen seconded.

Further discussion ensued on additional substantive changes regarding board authority designation pertaining to the appointment of head coaches in RP 9.202. Due to the nature of the marketplace which requires prompt hiring decisions, and to comply with the sunshine law, the Board's vice chairs and the chair for the Committee on Intercollegiate Athletics were added to the list of those who have approving authority. It was also confirmed that coaches are treated separately because they are in a special classification under the Hawai'i Government Employees Association (HGEA).

Regent McEnerney suggested the motion be amended to have RP 9.202, Subsection H.2 reflect approval of the chair or vice chair of the Board of Regents and the chair or vice chair of the Committee on Intercollegiate Athletics are required, Regent Yuen seconded, and the committee unanimously approved the amendment to the pending motion to approve RP 9.202.

The committee discussed other inconsistencies and administration making non-substantive revisions to the draft policies prior to the full board meeting. In the event substantive revisions were identified, they would be best addressed in subsequent proposals and this item could be moved off the consent agenda at the board meeting to be discussed separately. Additional proposed revisions to RP 9.202 from ex-officio committee member Regent Acoba were circulated for consideration.

At 10:05 a.m. the committee went into recess. The committee reconvened at 10:06 a.m.

Committee Chair Wilson suggested approving the proposal with the amendment to RP 9.202 passed, and any further non-substantive revisions from Regent Putnam and recommendations by Regent Acoba be incorporated by administration before the board meeting. Board Vice Chair Moore moved to recommend board approval of the amendments to RP 9.201, 9.202 as amended, and 9.218, Regent Yuen seconded, and the amended motion carried unanimously.

V. ADJOURNMENT

There being no further business, Regent Yuen moved to adjourn, and Board Vice Chair Moore seconded, and with unanimous approval, the meeting was adjourned at 10:09 a.m.

Respectfully Submitted,

/S/

Melissa Matsuura
Executive Assistant
to the Board of Regents