MEMORANDUM

TO: Randolph G. Moore
    Chairperson, UH Board of Regents

VIA: David Lassner
    President, UH System

VIA: Robert Bley-Vroman
    Interim Chancellor

VIA: Lori Ideta
    Interim Vice Chancellor for Students

FROM: Stephen Nishihara
    President, Associated Students of the University of Hawai‘i

SUBJECT: REQUEST TO APPROVE AN INCREASE IN THE MANDATORY STUDENT U-PASS TRANSPORTATION FEE FOR UH-MĀNOA STUDENTS

SPECIFIC ACTION REQUESTED:
It is requested that the Board of Regents approve an increase in the current mandatory U-PASS student transportation fee for undergraduate and graduate students at UH-Mānoa to the following rates:
   a. $40/semester, effective for the Fall 2015 and Spring 2016 semesters; and
   b. $50/semester, effective for the Fall 2016 and Spring 2017 semesters

RECOMMENDED EFFECTIVE DATE:
August 1, 2015

ADDITIONAL COST:
There will be no additional cost to the institution.

PURPOSE:
The purpose of this request is to continue to provide unlimited rides on The Bus each semester for UH Mānoa students through the mandatory U-PASS program. ASUH requests approval for an increase in the mandatory UH Mānoa U-PASS Fee by $10 in AY 2015-2016 and by an additional $10 in AY
2016-2017. This would bring the fee to $40 per semester in AY 2015-2016 and $50 per semester in AY 2016-2017.

ASUH and the University of Hawai‘i do not profit from the current $30 mandatory U-PASS fee and will not profit from this fee increase. All U-PASS funds collected are remitted to the City & County of Honolulu. In order to continue the U-PASS program, this fee increase is required by the City.

If approved, this mandatory fee would be assessed each semester to all undergraduate and graduate students at UH Mānoa, excluding those in the Outreach College, William S. Richardson School of Law, and the John A. Burns School of Medicine.

BACKGROUND INFORMATION:

In Spring 2009, the Board of Regents (BOR) approved, at the request of the Associated Students for the University of Hawai‘i at Mānoa (ASUH) and with support of the Graduate Student Organization (GSO), an amendment to BOR Policy to establish the U-PASS/student transportation fee. At the same meeting, the BOR also approved a two-year pilot mandatory U-PASS program for undergraduate and graduate students of UH-Mānoa. Students enrolled in the John A. Burns School of Medicine, the William S. Richardson School of Law and the Outreach College were not included in the pilot program since they are currently not members of either the undergraduate or graduate student governments and did not indicate a collective interest to be included in this student-initiated U-PASS program. The pilot program commenced in Spring 2010 at $20 per semester.

In Fall 2012, the BOR approved, at the request of ASUH, an increase in the U-PASS fee from $20 to $30 per semester, to continue to cover the City & County of Honolulu’s operational costs needed to allow students to have unlimited rides on The Bus. Since then there were two semester extensions while working on a new 2-year memorandum of agreement.

The mandatory U-PASS program provides an affordable means of primary transportation for students who use it on a daily basis and alternative transportation for those who use it as back-up transportation. The program also contributes to a reduction in the amount of vehicles coming to campus each day alleviating the immediate need to build and maintain additional parking structures on campus. Finally, with the reduction in the amount of vehicles coming to campus each day, this program reduces the amount of individual student driven vehicles on O‘ahu roads during busy traffic periods that impact commuters across the island.

Since its inception, ASUH has observed support for the mandatory U-PASS program. Through surveying all interested students who were assessed the U-PASS fee, ASUH found that students are picking up their passes and generally supportive of the continuation of the mandatory UH Mānoa U-PASS fee.

UH-Mānoa’s undergraduate student government, ASUH, with support of the Graduate Student Organization, GSO, wishes to continue this program. ASUH acknowledges that with over 18,000
students currently attending classes on the Mānoa campus and only 3,300 lower campus stalls available for parking, an approximate 6 students to 1 parking stall ratio leaves many students with the need for alternate transportation options. The mandatory UH Mānoa U-PASS fee affords students with a very affordable alternative.

It is due to rising operational costs that ASUH, in conjunction with the City & County of Honolulu, Department of Transportation Services (C & CH DTS), finds it necessary to raise this fee. Without this increase, C & CH DTS and its contracted vendor, O’ahu Transit Services, will not be able to continue provide the service that UH-Mānoa students currently enjoy.

BOR approval is requested to authorize a $10 increase for AY 2015-2016 and an additional $10 increase for AY 2016-2017 to the current mandatory UH Mānoa U-PASS student transportation fee of $30 (raising it to $40/semester and $50/semester, respectively). Approval by the Board to raise the mandatory UH Mānoa U-PASS fee accordingly will enable students to continue receiving the mandatory U-PASS transportation benefit.

A student paying the $40 per semester mandatory fee instead of the regular bus rate of $60 per month would save $260 a semester during the AY 2015-2016. A student paying the $50 per semester mandatory fee instead of the regular bus rate of $60 per month would save $250 per semester during the AY 2016-2017 academic year.

Students who pay the mandatory UH Mānoa U-PASS fee receive unlimited rides on The Bus, on all routes. The use of unlimited rides on The Bus, on all routes, allows students to utilize its services not only for school and work, but recreation as well.

With this fee increase, students’ cost of attendance will increase by $10.00 per semester for AY 2015-2016 and an additional $10.00 more per semester for AY 2016-2017.

Continuing this program will keep us competitive, in way of services offered, with other public institutions of higher education that offer mandatory U-PASS (or equivalent) programs. Please see Table A below for more information.

Table A:

Comparison of U-PASS (or equivalent) Program Costs at other Public Institutions

<table>
<thead>
<tr>
<th>Institution</th>
<th>U-PASS (or equivalent) Cost Per Semester for Spring 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of California – Berkeley</td>
<td>$70.00 mandatory</td>
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<td>University of California – Davis</td>
<td>$105.00 (including student government fee; mandatory)</td>
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<td>$76.00 mandatory (per quarter)</td>
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<tr>
<td>University of Wisconsin</td>
<td>$55.48 mandatory</td>
</tr>
</tbody>
</table>

CONSULTATION:

ASUH surveyed all interested student U-PASS fee payers multiple times since its inception. Information about the surveys were sent out via UH announce e-mail blasts and available electronically using the MyUH system. Students logged into the survey using their assigned UH username and password ensuring only one survey ballot per username.

At the close of Spring 2010, the U-PASS survey was available to fee payers for one week, from May 6 through May 14, 2010. During this period, 537 students took the survey. Of these students, 94% indicated that they had picked up their U-PASS. Of the 537 students 88% felt it was a beneficial service to students and should continue after the two-year pilot program.

In Spring 2011, another U-PASS survey was conducted. During this period, 1814 students took the U-PASS survey. Of the 1814 students, 96% had picked up their Fall 2010 U-PASS. 90% of the 1814 students agreed to strongly agreed that the U-PASS program should continue beyond the two-year pilot program, 3% were neutral and 7% disagreed to strongly disagreed that the program should continue.

Additional data collected from the Spring 2011 survey showed that 62% of the 1814 student respondents would be willing to pay between $30 to $50/per semester for continuation of the U-PASS program and a fee increase.

In the Fall 2013 semester, ASUH sponsored a survey available on the MyUH system. All students that paid the U-PASS fee for that semester were eligible to take the survey. 1,386 students participated. The results demonstrated the following statements: Of these students, 94% picked up their Fall 2013
Randolph G. Moore  
February 1, 2015  
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U-PASS. In addition, 60% of students surveyed chose “The Bus” as their primary mode of transportation to and from school, which is an increase from 53% in the last survey conducted in Spring 2011. 91% of students agreed to strongly agreed that the U-PASS program should continue past its current program. Of these students, 59% are willing to pay more to continue this service.

IMPLEMENTATION OF FEE:

If approved, the U-PASS fee will be collected along with other mandatory student fees that come in with tuition payments. The funds will be allocated to the Office of the Vice-Chancellor for Students for administration of the program. All funds collected will be remitted to the City and County of Honolulu, Department of Transportation Services.

The Campus Center Operations and Recreation fee, another mandatory student fee, covers the cost of the Ticket, Information & ID office. This office provides services to students including the production, issuance, and validation of student IDs. As part of the distribution of IDs and semester ID validations, the Ticket, Information & ID office will also issue the U-PASS stickers used in the operation of the program. Therefore, no additional costs are expected in implementation.

ACTION RECOMMENDED:

It is recommended that the Board of Regents approve an increase in the current mandatory U-PASS student transportation fee for undergraduate and graduate students at UH-Mānoa to the following rates:
   a. $40/semester, effective for the Fall 2015 and Spring 2016 semester; and  
   b. $50/semester, effective for the Fall 2016 and Spring 2017 semester

Attachment:

ASUH Resolution 12-15: In Support of a U-PASS Student Fee for Fall 2015-Spring 2017

C: Executive Administrator and Secretary of the Board Quinn
MEMORANDUM

TO:       Dr. Robert Bley-Vroman
           Interim Chancellor

FROM:     Lori M. Ideta
           Interim Vice Chancellor for Students
           Fee Advisory Committee Facilitator

SUBJECT:  Fee Advisory Committee Recommendation: Associated Students
           of the University of Hawai‘i (ASUH) Proposal for Fee Increase

On February 03, 2015, the Fee Advisory Committee convened to review the Associated Students
of the University of Hawai‘i (ASUH) proposal for an increase to the U-PASS transportation fee
(enclosed).

FEE ADVISORY COMMITTEE MEMBERS:

- Dr. Ron Bontekoe, Faculty Senate
- Dr. Ronald Cambra, Office of the Vice Chancellor for Academic Affairs
- Dr. Lori Ideta, Office of the Vice Chancellor for Students and Fee Advisory Committee
  Facilitator
- Ann Sakuma, Office of the Vice Chancellor for Administration, Finance & Operations
- Michelle Tigchelaar, GSO
- Kevin Omokawa, ASUH

PRESENTERS:

- Stephen Nishihara, ASUH President
- Sean Mitsui, Senator, College of Arts and Sciences

AMOUNT OF PROPOSED FEES:

The proposal is to increase the mandatory student U-PASS transportation fee. The proposal calls
for a $10 fee increase in AY 2015-2016 for a total $40 fee and an additional $10 increase in AY
2016-2017 for a total $50 fee.
DISCUSSION:

Since 2009, the Associated Students of the University of Hawai‘i at Mānoa (ASUH), along with the support of the Graduate Student Organization (GSO), requested support of the Board of Regents (BOR) to establish the U-PASS/student transportation fee. This fee was envisioned and actualized by student leaders and provides undergraduate and graduate Mānoa students with unlimited bus rides at a significantly discounted rate.

All fees charged for this U-PASS program are controlled by the City and County of Honolulu. All fees collected in this regard are sent to the City and County of Honolulu; the ASUH and University of Hawai‘i at Mānoa do not retain any of the monies.

The ASUH has continuously surveyed their peers about this program since its establishment. There is support for the program, overall, and for a fee increase of the proposed rate.

The Committee strongly supported this proposal. A concern was raised that the City and County of Honolulu is in control of raising the rates and is seemingly not providing additional services to the Mānoa students as the fees have increased over the years. Initial negotiations with the City and County included increased services, some of which have been actualized, others that have not. A focus on those additional services should be considered in future negotiations.

The Committee commended the student leaders on their outstanding program inception and negotiations. Individual committee members urged the ASUH to utilize this program as a model for the entire Mānoa campus — for faculty and staff to also engage in a transportation program. The Committee also strongly recommended that the students of the John A. Burns School of Medicine and the William S. Richardson School of Law be approached and encouraged to opt into this program.

The Fee Advisory Committee unanimously supported ASUH’s proposal for a fee increase.

RECOMMENDATION:

After a review of the fee proposal submitted by the ASUH and based on the discussion summarized above, the Fee Advisory Committee unanimously and enthusiastically recommends that the Chancellor support the increase of fees for the ASUH and forward the proposal to the President and the Board of Regents for approval.

Enclosures
ASSOCIATED STUDENTS OF THE UNIVERSITY OF HAWAI‘I AT MĀNOA
2465 Campus Road, Campus Center 211A
Honolulu, HI 96822

Senate Resolution 12-15

IN SUPPORT OF A U-PASS STUDENT FEE FOR FALL 2015 – SPRING 2017

BE IT ENACTED BY THE UNDERGRADUATE SENATE:

WHEREAS, the Associated Students of the University of Hawai‘i (ASUH) is the elected body representing approximately 14,000 full-time classified undergraduate students; and,

WHEREAS, over 20,000 students currently attend the University of Hawai‘i at Mānoa and there are 3,300 lower campus stalls available for parking, yielding a ratio of approximately 6:1 students to stalls; and,¹

WHEREAS, Section 13-2.1 (j) of the Revised Ordinances of Honolulu 1990, as amended, authorizes the City to enter into an agreement with colleges and universities for a public transportation pass program; and,

WHEREAS, in 2009, ASUH in conjunction with the City and County of Honolulu (City) agreed to implement such a program that allows students to ride TheBus for an equitable, reasonable, and fiscally prudent fare rate; and,

WHEREAS, in the Fall 2013 semester, 15,068 students picked up their U-PASSes, and as of April 29, 2014, in the Spring semester, 12,958 students picked up their U-PASSes; and,

WHEREAS, the 2-year U-PASS pilot program started in Fall 2010 at the cost of $20 a semester issued to all UHM full-time undergraduate and graduate students, excluding Medical, Law and Outreach College students; and,

WHEREAS, ASUH and the City and County of Honolulu (CCH) agreed to renew the 2-year U-PASS program starting in Fall 2012 at the cost of $30 a semester because of its success in its first 2-year implementation; and,

WHEREAS, on May 01, 2014, the CCH drafted a new U-PASS contract for Spring 2015 until Fall 2016 of $50 a semester at the start of Spring 2015 to $75 a semester at the start of Spring 2016, but ASUH did not agree to this new rate because from a survey that ASUH took, there was no data to support this proposed rate; and,

¹ Shoup et al., 2001 Unlimited Access Survey prepared by the UCLA Institute of Transportation Studies, School of Public Policy and Social Research.

APPROVED BY THE 102ND SENATE ON JANUARY 14, 2015
WHEREAS, at the end of the renewed contract’s term in Fall 2014, ASUH and the CCH decided to extend the current contract until the end of the Spring 2015 semester because a new 2-year contract was not agreed upon in time; and,

WHEREAS, shortly afterwards, the CCH came up with a new contract that better reflected the conditions of what ASUH was negotiating for which set the fee as $40.00 for the Fall 2015 to Spring 2016 semester and $50.00 for the Fall 2016 to Spring 2017 semester; and,

WHEREAS, the U-PASS program was initially started in the hopes of educating the student body about the importance of public transportation on this island; and,

WHEREAS, from the survey that ASUH took, there was data to show that students who did not use the U-PASS were still willing to support the program, indicating the success of the U-PASS program to raise awareness of public transportation at the university level; and,

BE IT RESOLVED, that the 102nd ASUH firmly supports the extension of the U-PASS program, which would set the fee of $40.00 for the Fall 2015 to Spring 2016 semester and $50.00 for the Fall 2016 to Spring 2017 semester and continue to allow students unlimited access to The Bus; and,

BE IT FURTHER RESOLVED, the 102nd ASUH hopes the success of the U-PASS will continue with many more years to come; and,

BE IT FINALLY RESOLVED, that copies of this resolution shall be sent to University of Hawai‘i Board of Regents, President David Lassner, University of Hawai‘i at Mānoa Chancellor Robert-Bley Vroman, Vice Chancellor for Administration, Finance, & Operations Kathy Cutshaw, Vice Chancellor for Students Francisco Hernandez, Assistant Vice Chancellor for Students and Dean of Students Lori Ideta, Graduate Student Organization President Michelle Tighelaar, Honolulu City Mayor Kirk Caldwell, Honolulu City Council Chair Ernie Martin, Honolulu City Council Transportation Committee Chairperson Joey Manahan, Honolulu Department of Transportation Services Director Michael Formby, and Ka Leo O Hawai‘i.

Roll Call:
Ayes: Vice President Zakimi, Treasurer Takara, Secretary Belisario, Senator-at-Large Lee, Nishihara, Omokawa, Senators Borge, Bui Pham, Callahan, Candelario, Coria, Dela Cruz, Garma, Kamakea, Kamoshida, Kwon, Lawi-An, Mitsui, Nguyen, Oshiro, K. Samiano, M. Samiano, Schulz, Shon, Uyeda, Wainwright, Zhang [27]
Nayes: Senator Mandado[1]
Abstentions: [0]

Introducing Member: Sean Mitsui, Senator of the College of Arts and Sciences

APPROVED BY THE 102ND SENATE ON JANUARY 14, 2015
# University of Hawai‘i at Mānoa
## Instructions for Fee Proposals

**INSTRUCTIONS FOR FEE PROPOSALS**

Proposals will include:
1. Fee Proposal Form (see attachment)
3. Presentation to the Campus Fee Advisory Committee – as requested and to be scheduled after the committee reviews the written proposals.

<table>
<thead>
<tr>
<th>Responsible person</th>
<th>Action</th>
<th><em>Timeline for fall submittals</em></th>
<th><em>Timeline for spring submittals</em></th>
</tr>
</thead>
<tbody>
<tr>
<td>Requestor</td>
<td>Consults with impacted groups as appropriate and secures approvals from the appropriate Vice Chancellor prior to submitting the proposal for review by the Campus Fee Advisory Committee.</td>
<td>September 1 Proposals submitted after the deadline will be considered in the next review period</td>
<td>February 1 Proposals submitted after the deadline will be considered in the next review period</td>
</tr>
<tr>
<td>Requestor</td>
<td>Submits the fee proposal (enclosed) and action memo to the Mānoa Chancellor Office – Hawai‘i Hall 209 who will forward proposals to the Fee Advisory Committee Chair, Vice Chancellor for Students.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Committee Chair</td>
<td>Reviews and develops background materials with the Chancellor’s work group for further analysis as needed prior to committee review.</td>
<td>October</td>
<td>March</td>
</tr>
<tr>
<td>Campus Fee Advisory Committee</td>
<td>Reviews the written proposal and presentation by the Requestor. Presentations will be scheduled with the Requestor following the submittal of the written proposal. The committee develops an assessment to the Chancellor via the Chair.</td>
<td>November</td>
<td>April</td>
</tr>
<tr>
<td>Chair</td>
<td>Forwards proposals and committee recommendations to the Vice Chancellor noted on the Requestor’s action memo.</td>
<td>December</td>
<td>May</td>
</tr>
<tr>
<td>Chancellor</td>
<td>Reviews recommendations from the advisory committee and notifies the Requestor of decision and further action as needed. For fees which require BOR of Regents (BOR) approval, the Requestor is responsible for developing and submitting the required action request memo to the BOR via the appropriate Vice Chancellor and Chancellor after the campus committee and Chancellor review.</td>
<td>January</td>
<td>June</td>
</tr>
</tbody>
</table>

* Review process and timeline may be modified upon review of the initial committee cycle*
Name of Fee: U-PASS Fee

Proposed action:
- Establish a new fee/person of $40.00 (Fall 2015-Spring 2016) and $50.00 (Fall 2016-Spring 2017)
- Change an existing fee. Current amount of the fee/person $30.00 per semester
  - Increase the fee/person to $40.00 (Fall 2015-Spring 2016) and $50.00 (Fall 2016-Spring 2017)
  - Decrease the fee ________________
  - Eliminate the fee ________________

Check Fee Type (refer to BOR of Regents policies [http://www.hawaii.edu/offices/bor/policy/index.html]):
- Mandatory Student Fees: list type Mandatory UH-Manoa U-PASS Fee
- Professional Fees: list type
- Housing Fees list type
- Ancillary and Auxiliary Service Fees list type
- Course and Laboratory Fees: list type
- Transaction and Service Fees: list type
- Commercial Enterprise and other Self supporting operations: list type

Submission Dates

<table>
<thead>
<tr>
<th>Round</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Round</td>
<td>by September 1</td>
</tr>
<tr>
<td>2nd Round</td>
<td>by February 1</td>
</tr>
</tbody>
</table>

Proposals submitted after these dates will be reviewed in the following round.

Stephen Nishihara

* Requestor Signature

Printed Name

Date

January 29, 2015

Contact #: (808) 221-9319 Email Address: sn35@hawaii.edu

* Requestor must secure approvals from the appropriate Vice Chancellor prior to submitting the proposal for review by the Campus Fee Advisory Committee.

Lori M. Ideta, Ed.D.

2/5/15

Recommend

Fee Advisory Chair Signature

Printed Name

Date

Vice Chancellor Signature

Printed Name

Date

Submit the original signed cover page, proposal statement, and budget to:

Mānoa Chancellor’s Office, Hawai‘i Hall 202

Page 2 of 8
*Proposals will be reviewed by the Campus Fee Advisory Committee convened by the Vice Chancellor for Students, Queen Lili'uokalani Center for Student Services
Name of Proposed Fee: U-PASS Fee

I. Purpose of the fee (new, increase, decrease), who will be charged, and a statement of need

The purpose of this fee is to provide all students who pay the mandatory UH-Mānoa U-PASS Fee with unlimited rides to The Bus. All undergraduate and graduate students, excluding those in the Outreach College, Richardson School of Law, and the John A. Burns School of Medicine, will be assessed the fee each semester.

The BOR approved U-PASS pilot program went into effect in Spring 2010, and since then, ASUH has observed overwhelming support for the program. It provides an affordable means of primary transportation for our student body, and helps to alleviate the need to build additional parking structures or pressures of traffic felt by commuters across the island. Due to various circumstances, it is necessary to raise the fee to aid The Bus in their operational costs. Without the increase, The Bus will not be able to continue to provide unlimited rides to UH Mānoa students; which is a service that a large portion of our student body has become dependent upon.

We request BOR approval to authorize a $10 increase for AY 2015-2016 and an additional $10 increase for AY 2016-2017 to the current mandatory UH-Mānoa U-PASS student transportation fee of $30 (raising it to $40/semester and $50/semester respectively). Approval by the BOR to raise the mandatory UH-Mānoa U-PASS fee accordingly will enable students to continue receiving the mandatory U-PASS transportation benefit.

II. Explanation of how the proposed fee will impact the level and quality of service provided

- Record of previous fee increases, decreases, and implementation date

The $20.00 per semester mandatory UH-Mānoa U-PASS fee was implemented in the Spring of 2010. The fee was increased in Fall of 2012 with BOR approval.

- What other resources have been used in the past/considered to cover these services/materials?

Before the mandatory UH-Mānoa U-PASS program, The Bus offered students an optional $125.00 per semester pass that they could purchase on their own. The opt-in fee is projected to increase to $250.00. If the mandatory U-PASS fee is not approved for increase, students will only have the opt-in option to ride The Bus.

- What's the benefit to the individuals receiving these materials/services?

A student paying the $40 per semester mandatory fee instead of the regular bus rate of $60 per month would save $260 a semester during the AY 2015-2016. A student paying the $50 per semester mandatory fee instead of the regular bus rate of $60 per month would save $250 per semester during the AY 2016-2017 academic year.

Students who pay the mandatory UH-Mānoa U-PASS fee receive unlimited rides to The Bus on all routes. The use of unlimited rides to The Bus on all routes, allows students to utilize its services not only for school and work, but recreation as well.

III. Supporting analysis
- The impact of the fee on the students' cost of attendance budget (specifically regarding mandatory fees)

With this fee increase, students' cost of attendance will increase by $10.00 more per semester for AY 2015-2016 and additional $10.00 more per semester for AY 2016-2017 because it is a mandatory student fee.

Comparisons of U-PASS (or equivalent) Program Costs at other Public Institutions

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<td>$55.48 mandatory</td>
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- Evidence demonstrating that the fee structure covers cost of services at the university

The Campus Center Operations and Recreation fee, another mandatory student activity fee, covers the cost of the Ticket, Information & ID office. This office provides services to students including the production, issuance, and validation of student IDs. As part of the distribution of IDs and semester ID validations, the Ticket, Information & ID office also issues the UPASS stickers and operates the program. Therefore, no additional costs are assessed against the proposed UPASS fee amount.

- Results of consultation with impacted individuals
In the Fall 2013 semester, ASUH sponsored a survey available on the MyUH system. All students who paid the mandatory UH-Mānoa U-PASS fee for that semester were eligible to take the survey. During the time that the survey was open, 1,386 students participated. The results demonstrated the following statements:
- 94% of students surveyed picked up their Fall 2013 U-PASS; and
- 60% of students surveyed chose "The Bus" as their primary mode of transportation to and from school, which is an increase from 53% in the last survey conducted in Spring 2011; and
- 91% of students agreed to strongly agreed that the U-PASS program should continue past its current program; and
- Of these students, 59% are willing to pay more to continue this service; and

IV. Explanation of how fees will be collected and allocated. i.e. to the division, unit, per service, per student request.

The mandatory UH-Mānoa U-PASS fee will be collected along with other student fees that come in with tuition payments. The money will be allocated to the Office of the Vice-Chancellor for Student Affairs, which will then go to the office of Student Life and Development Office for remittance to the City and County of Honolulu Transportation Services, per the Memorandum of Agreement.
Name of Proposed Fee: U-PASS Fee

Department Name: ASUH

Proposed Fee Amount(s): $40.00 (Fall 2015-Spring 2016) and $50.00 (Fall 2016-Spring 2017)

<table>
<thead>
<tr>
<th>Projections for one year for Fall 2015-Spring 2016</th>
<th>Revenue Projections</th>
<th>Proposed Fee (nearest whole $)</th>
<th># Individuals/term</th>
<th># terms/year</th>
<th>Estimated Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory U-PASS</td>
<td>$40.00</td>
<td>18,000</td>
<td>2</td>
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<td>$1,440,000.00</td>
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<tr>
<td>Fee name</td>
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<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>(insert rows to expand # of lines)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal, Estimated Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,440,000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure Projections for Fall 2015-Spring 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>U-PASS Remittance to the City and County of Honolulu</td>
</tr>
<tr>
<td>Cost/item</td>
</tr>
<tr>
<td># items</td>
</tr>
<tr>
<td># terms/year</td>
</tr>
<tr>
<td>Estimated Expense</td>
</tr>
<tr>
<td>(insert rows to expand # of lines)</td>
</tr>
<tr>
<td><strong>Subtotal, Estimated Expenditure</strong></td>
</tr>
</tbody>
</table>

Net $0.00

Average annual debt payments (if applicable) $0.00
<table>
<thead>
<tr>
<th>Revenue Projections</th>
<th>Proposed Fee (nearest whole $)</th>
<th># Individuals/term</th>
<th># terms/year</th>
<th>Estimated Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory U-PASS</td>
<td>$50.00</td>
<td>18,000</td>
<td>2</td>
<td>$1,800,000.00</td>
</tr>
<tr>
<td>Fee name</td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
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<tr>
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<td><strong>Subtotal, Estimated Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$1,800,000.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure Projections for Fall 2016-Spring 2017</th>
<th>Cost/item</th>
<th># items</th>
<th># terms/year</th>
<th>Estimated Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>U-PASS Remittance to the City and County of Honolulu</td>
<td>$50.00</td>
<td>18,000</td>
<td>2</td>
<td>$1,800,000.00</td>
</tr>
<tr>
<td>Cost item or category</td>
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<td>Cost item or category</td>
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<td></td>
<td></td>
<td><strong>$1,800,000.00</strong></td>
</tr>
</tbody>
</table>

| Net                                              |           |         |              | **$0.00**         |

| Average annual debt payments (if applicable)      |           |         |              | **$0.00**         |