MINUTES
BOARD OF REGENTS’ JOINT MEETING OF THE
COMMITTEES ON PLANNING AND FACILITIES
AND COMMUNITY COLLEGES

NOVEMBER 22, 2013

I. CALL TO ORDER

Committee on Planning and Facilities Chair, Barry Mizuno, called the meeting to
order at 8:00 a.m. on Friday, November 22, 2013, at University of Hawai‘i Maui
College, 310 Ka‘ahumanu Avenue, Lalima Rm. 105, Kahului, HI 96732.

Committee members in attendance: Committee on Planning and Facilities Chair, Barry
Mizuno; Committee on Planning and Facilities Vice Chair, Jan Sullivan; Committee on
Community Colleges Chair Saedene Ota; Committee on Community Colleges Vice Chair Tom
Shigemoto, Carl Carlson, Benjamin Kudo, Eugene Bal III.

Committee members excused: John Dean

Others in attendance: Vice President for Community Colleges, John Morton; Associate
Vice President for External Affairs and University Relations, Lynne Waters; UH Maui College
Chancellor, Clyde Sakamoto, EdD; Vice Chancellor for Academic Affairs, Maui College, John
McKee, PhD; Vice Chancellor for Administrative Services, Maui College, David Tamanaha;
Executive Administrator and Secretary to the Board, Cynthia Quinn; and others as noted.

II. PUBLIC COMMENT PERIOD

No persons submitted written testimony or signed up to orally testify regarding today’s
agenda items.

III. AGENDA ITEMS

Tour of Maui College Facilities

Committee Chair Mizuno said that Committee Chair Ota is running late and is not
participating in the tour of Maui College’s facilities.

Before leaving on the tour, Chancellor Sakamoto provided some information on the
background of the different locations. The college may repurpose some of the vocational
buildings. The lower part of the campus is the potential location for student housing. CTAHR
occupies four acres of land. Kapi‘olani Hospital’s Emergency Medical Technician program
has a building that is supported by Maui College. In the long term, an administrative building
and arts center are being discussed.

Committee Chair Ota entered the meeting at 8:12 a.m.
Regent Carlson asked if the existing Maui College dormitories had been built near the Queen Ka'ahumanu Shopping Center, would the dormitories have been more successful as part of a commercial center instead of being more remote.

Chancellor Sakamoto said that the student housing was completed mid-semester and the contractor could not tell the University when the housing would be ready for fall. Maui College lost an entire year due to the construction schedule being altered by the weather. Maui College has a very good relationship with Alexander and Baldwin in terms of entitlements, and meeting what the college and community would like to see in the long term.

At 8:16 a.m., Chancellor Sakamoto, Vice President Morton, and the committees took a tour of the Maui College facilities and returned from the tour at 10:00 a.m.

**Discussion of Maui College Long Range Development Plan**

Committee Chair Mizuno thanked Chancellor Sakamoto for providing the tour. He is always impressed with what Maui College has to offer.

Chancellor Sakamoto provided a presentation of the Maui College Long Range Development Plan (LRDP), which was completed in 2006 and later adopted by Administration in 2008. Going forward, it may need adjusting depending on the pace of development and resources available. There are concerns over whether the LRDP should be campus-based, and whether Moloka'i and Lāna'i need to be included in the plan.

Classroom pressures need to be managed in the near term, but if enrollment continues to grow at the same pace as before (59% from 2006 to 2011), then resource issues need to be discussed. In the LRDP, there are no immediate construction projects that need consideration, but there are projects moving ahead (Food Innovation Center, Hotel, and Allied Health Center). Other considerations up for discussion are how to proceed with using Keopuolani Park. The college is trying to secure a commitment between the college and Maui County Mayor Alan Arakawa, in case in the future, should the college require additional space, then Maui County would allow for the college use the space between the campus and the Botanical Gardens. A document would need to be crafted to express the agreement.

Regent Kudo asked if the LRDP has a time horizon or if it is a tenure plan. He also asked if there is a periodic revisiting of the plan so that it is renewed every five years or more.

Chancellor Sakamoto said that by policy, there is a five year review, but given the economics of the time, Maui College has been on pace to date and are on schedule. In terms of the horizon of the plan's applicability, it's going to relate to the enrollment population growth that occurs on the campus. If enrollment accelerates, then the buildings get moved up for design and construction.

Upon Regent Kudo's inquiry as to whether Maui College's LRDP is demand-driven, Chancellor Sakamoto said yes. Regent Kudo then asked if each community college creates its own LRDP.

Vice President Morton said that every campus has its own LRDPs, which are on different life cycles. Some plans are older than others and the plans are costly to create. Sometimes,
when the college gets funds for new projects, then the plan becomes out of date. Within the approved Maui College plan, there are mostly renovation projects but not new construction projects. The college has positioned itself, following the current CIP, to accommodate the current and future students who will attend the college. From a System standpoint, the priorities are Hawai‘i Community College and Honolulu Community College, and the System needs to balance the plans for the different campuses against each other depending on where the available funds are likely to flow.

Regarding the land at Keopuolani Park, Vice President Morton would suggest that performing some due diligence work around the park’s potential including: 1) in the short run, what maintaining the land if gifted to the college might entail, and 2) what the longer term development possibilities might be, without laying out the specifics. This would be appropriate since the college cannot be sure what the Mayor, years from now, will decide to do with the land in the future. If this is a real offer of a hundred acres, then it is worth performing the beginning phases of long range planning.

Vice President Morton mentioned that the education center on Moloka‘i is an extension of Maui College. The center sits on two acres of land, and the college recently purchased the adjoining two acres. The center does not fit his definition of a "campus," but the Board policy states that campuses LRDPs need to be approved by the Board, so he is determining whether the college needs to present a campus LRDP to the full Board, or if it can be shared with the committee while keeping the Board informed. The satellite campuses in Hāna, Lahaina, Kīhei, and Lāna‘i for Maui College are not included the LRDP.

Regent Carlson asked if the Board policy needs to be changed.

Vice President Morton said that if the full Board wants to look at the plans for the adjoining acre in Moloka‘i, then clarification that “campus” means “anything statewide that the University owns or builds upon requires Board approval” is needed.

Regent Kudo said that the portion of the Board policy is related to the land policy and land development portion that was not discussed, but the policy requires an inventory of the University’s assets, including land assets. He asked if the Moloka‘i location is considered a learning center.

Vice President Morton explained that the University has Board-designated big C-centers that have college-designated locations. Moloka‘i is a small C-center, which is not a designated University center. Maui and Kaua‘i are designated University centers. The Moloka‘i location has not been designated a University location or a campus. He would like the Board’s guidance in approving these remote sites. The University should exercise prudence over creating outside expectations for the property, as the residents would like for it to be not only an educational center, but also a community center.

Regent Kudo asked if, in the planning process, the LRDPs are decentralized and if each campus provides its own LRDP. Vice President Morton said that the process is not decentralized; the plans are decentralized but the LRDP comes out of the Vice President’s office.
Regent Kudo asked if, for the campus-specific LRDPs, there's some synergy when looking at the redundancy in programs and whether the facilities are being sufficiently used. Vice President Morton said that the usage is incorporated in the functional specifications in the LRDP. The Vice President's office can intervene in the process of developing the LRDPs. Many of the LRDPs have items that may not be constructed. An example is that Kaua'i Community College has some facilities in the LRDP that may not be constructed. Maui College has a performing arts center in the current LRDP that may not be constructed because of priorities at other campuses.

Regent Kudo said that it is important to remove, from the LRDP, items that may never be constructed and if circumstances change, the plan needs to be updated to include those items. He asked about a regular process among the community colleges to continually update each plan.

Vice President Morton said that pursuant to BOR policy, the LRDPs are to be updated on a regular cycle and a building cannot be constructed if it is not included in the plan. The Vice President's office could, internally, reaffirm that the LRDP is going to stay as is and may have a change, instead of submitting a new document.

Regent Kudo sees it as a continuing process in providing an amendment or update to the LRDP.

Chancellor Sakamoto shared that he was asked to focus on the economic development strategy of the two year colleges in regards to the community college strategic planning process. He proposed a county-by-county look at planning. In 15 years, there will be a significant number of people retiring. This is an opportunity to look at what directions both the economy and education are headed. Distance education has morphed into interactive online education. It affords an opportunity for long range planning with a strategic dimension that would afford a remote state like Hawai'i, and its different islands, to leverage resources around the State to promote interactive learning and education.

Regent Sullivan expressed concern that, because Maui College's LRDP is a multi-dimensional plan, Maui College may have a difficult time finding a land-planning consultant to work on the LRDP. There has to be a new internal process to complete the land planning. There are no major deviations from the 2006 LRDP, but the concept of taking in more land from the park is an opportunity and going through a long, drawn-out process may be impractical. The college could provide to the Board a basic inventory of the constraints on the property: maintenance cost, liability, constraints (for examples, burials, zoning). At this point, it is difficult to say what the college will want to do with the land in the future, but the land should be acquired unless there is good reason not to do so.

Chancellor Sakamoto said that the guidance being sought from the Board is asking what the cost benefit of the acquisition and whether the college should request a commitment from the County that would not entail liability issues of ownership. His concern is the risk in taking any type of ownership at this time, resulting in being responsible to maintain this area, due to the use of the area by constituents. Regent Sullivan said that the public pathway area in the park is well kept and maintained, so the Board and the college should look into the cost of maintenance for the area.
Vice President Morton asked for instructions on whether the Moloka'i plan needs to be brought to the Board for consideration, or, if not to the full Board, at least to the joint committee, by January. He will keep the committee informed and that he and the joint committee would be in agreement on how to increase the development of the LRDP.

Regent Kudo suggested that, at minimum, the joint committee should review the Moloka'i plan and then the joint committee may decide whether the plan needs to be reviewed by the full Board.

Committee Chair Mizuno asked if the plan was an in-house plan, to which Vice President Morton said that the plan is a completed LRDP, but the portion regarding the parcel next to the Moloka'i Education Center needs approval for adoption. Committee Chair Mizuno said that the committees will review the plan.

Vice President Morton suggested submitting the report to the committees, who in turn will forward the report to the Board.

Chancellor Sakamoto will follow up on details in regards to cost for Keopuolani Park, to which Regent Kudo suggested that Chancellor Sakamoto provide a cost estimate for archaeological and flora/fauna study and maintenance.

Regent Carlson added that Maui College could also look into partnering opportunities.

Regent Kudo suggested contracting with the County so that Maui College has the ability to acquire the land.

Chancellor Sakamoto said, if that is suggested by the committee, then the college should proceed in such a way. He also provided a brief update on Lāna'i. President Lassner will convene a meeting on December 6, 2013, to talk about the University-wide research opportunities. There is an opportunity for Maui College to develop twenty acres of land below Lāna'i High and Elementary School. The twenty acres would be part of land that would be delivered to the University and could be retained by Pūlama Lāna'i. Pūlama Lāna'i would assist with the construction. The college is working with the Pūlama Lāna'i initiative and are building different kinds of programs to preserve their interest. They are helping Lāna'i High and Elementary Principal Elton Kinoshita with the school development and other initiatives. The college wanted to share news of the land piece with the Board and receive guidance on how to go forward. Pūlama Lāna'i Chief Operating Officer Kurt Matsumoto invited Maui College to discuss how to pursue a common interest.

Regent Carlson provided the example that the University of Oregon is pleased with its relationship with Nike. There is a relationship to build upon in regards to Lāna'i.

Vice President Morton asked if this discussion could wait until January, to which Chancellor Sakamoto agreed. Vice President Morton said that the President is in conversation with other programs such as Mānoa, and suggested that the committee might want to hear about it in its entirety in January.
Chair Mizuno said that the next joint committee meeting at Kaua'i Community College will be similar to the meetings at Maui College and will include a tour. The meeting should be a joint meeting.

IV. ADJOURNMENT

There being no further business, upon motion by Regent Carlson and second by Regent Sullivan, and with unanimous approval, the meeting was adjourned at 10:33 a.m.

Respectfully Submitted,

[Signature]

Cynthia Quinn
Executive Administrator and
Secretary of the Board of Regents