MINUTES OF THE REGENTS’ COMMITTEE ON ACADEMIC AFFAIRS

Date: Thursday, February 21, 2002

Place & Time: Campus Center Conference Room 220
University of Hawai‘i at Mānoa
3:01 p.m.

Committee Members Present: Regents McElrath (presiding)
Bergin
Nunokawa
Poe
Ikawa (ex-officio)

Committee Member Excused: Regent Weiner

Other Regents Present: Regents Kawakami
Kurisu
Lee
Thurston

Others Present: Evan S. Dobelle, President, University of Hawai‘i
Walter S. Kirimitsu, Senior Vice President and University General Counsel
Eugene S. Imai, Vice President for Administration
Dean Neubauer, Interim Chancellor, University of Hawai‘i at Mānoa
David Iha, Secretary of the Board
Carl H. Makino, BOR Staff

Approval of Committee Meeting Minutes

The minutes of the meetings of the Regents’ Committee on Academic Affairs held on January 17, 2002, were approved as circulated.

Subjects:

1. Amend Board of Regents’ Policy on Administrative Unit for Classified Contracts

2. Grant Established Status to the Graduate Certificate in Telecommunications and Information Resource Management, College of Social Sciences, Mānoa Campus
Amend Board of Regents’ Policy on Administrative Unit for Classified Contracts

Vice President Imai requested that the Committee approve an amendment to the Board of Regents’ policy on Administrative Unit for Classified Contracts to comply with the requirements of the National Industrial Security Program Operating Manual (NISPOM) for classified contracts awarded to the University. He explained that the purpose of the request was to change and/or update the position titles of the members of the University’s “Managerial Group” as currently identified in Board policy. The proposed amendment is necessitated by recent changes in position titles and the need for expertise in the issues involving research that can be met with the addition of the Vice Chancellor for Research. As a result, the position titles that comprise the “Managerial Group” in Board policy will not be accurate and the University will be in technical violation of NISPOM requirements unless the changes are made.

The proposed amendments would add the Vice President for Administration and Chief Financial Officer, and the Vice Chancellor for Research, University of Hawai’i at Mānoa to the unit which already included the Secretary of the Board of Regents and Senior Vice President for Legal Affairs and University General Counsel.

Regent Nunokawa requested for a clarification as to why this was necessary, inasmuch as he understood that classified research was being handled by the Research Corporation of the University of Hawai‘i (RCUH). Vice President Imai explained that the infrastructure to accept such grants must be at the University. However, once received, the University can make a decision to service order certain aspects such of the grant, such as classified research, to RCUH.

Regent Nunokawa moved to approve the proposed amendments to the Board’s policy on Administrative Unit for Classified Contracts. The motion was seconded and unanimously carried.

Grant Established Status to the Graduate Certificate in Telecommunications and Information Resource Management, College of Social Sciences, Mānoa Campus

Interim Chancellor Neubauer requested that the Committee grant established program status to the Graduate Certificate in Telecommunications and Information Resource Management in the College of Social Sciences on the Mānoa campus.

The Telecommunications and Information Resource Management (TIRM) program provides a distance learning graduate-level certificate option, primarily for public and private sector professionals. The program’s primary objective is to upgrade student knowledge, practices and skills involved in the management of telecommunications or information technology, resources, and personnel. The program also provides an opportunity to network with colleagues and professionals.
The Board of Regents approved provisional status for the program in 1989 and the program is now based on the Internet, making it accessible internationally. There are five graduate faculty who teach the network-based TIRM courses. The Director of the program is also a faculty member and is assisted by one part-time administrative assistant. The certificate is a 15 credit graduate-level program.

As of 2001, nearly 120 TIRM graduate certificates have been conferred. Students report the following positive aspects of the program: opportunities for non-traditional students to obtain professional development and credentials, networking opportunities among fellow students, relevant subject matter, excellent instruction and learning of the technology language, experienced help with promotions and conference opportunities, and support of doctoral studies. The students entering the program come largely from Hawai‘i State government, the State Department of Education, with a smaller portion coming from the private sector areas such as banking and accounting firms, telephone and electric companies, and medical centers.

Board of Regents policy provides that all new academic programs, once approved, shall have provisional status until a review is conducted. This certificate has been reviewed by the Graduate Council and found to be efficient and of high quality. The System Academic Affairs Council has reviewed this request and recommends approval of established program status.

Regent Nunokawa moved to grant permanent status to the Graduate Certificate in Telecommunications and Information Resource Management in the College of Social Sciences, University of Hawai‘i at Mānoa, subject to the Regents’ policy on established academic programs. The motion was seconded and unanimously carried.

There being no further business before the Committee, the meeting was adjourned at 3:15 p.m.

Respectfully submitted,

David Iha, Secretary

Dated: March 8, 2002