MINUTES OF THE REGENTS’ COMMITTEE ON ACADEMIC AFFAIRS

Date: Thursday, January 17, 2002

Place & Time: Campus Center Conference, Room 220
University of Hawai‘i at Mānoa
2:46 p.m.

Committee Members Present: Regents McElrath (presiding)
Bergin
Nunokawa
Poe
Weiner
Ikawa ex-officio (not present)

Other Regents Present: Regents Dowling
Kawakami
Kurisu
Kobayashi
Lee
Thurston

Others Present: Evan S. Dobelle, President, University of Hawai‘i
Walter S. Kirimitsu, Senior Vice President and University General Counsel
Rose Y. Tseng, Senior Vice President, University of Hawai‘i and Chancellor, University of Hawai‘i at Hilo
Deane Neubauer, Interim Chancellor, University of Hawai‘i at Mānoa
Bill H. Chen, Interim Vice Chancellor, UH-Hilo
Linda K. Johnsrud, Associate Dean College of Education
David Iha, Secretary of the Board
Carl H. Makino, BOR Staff

Approval of Committee Meeting Minutes

The minutes of the meetings of the Regents’ Committee on Academic Affairs held on October 18, 2001 and November 15, 2001, and the Joint Committees on Academic Affairs and Community Colleges held on October 18, 2001, and the were approved as circulated.

Subjects:

1. Establishment of a Master of Arts Degree in China-U.S. Relations, University of Hawai‘i at Hilo, effective Fall 2002
2. Grant Established Status to the Post-Baccalaureate Certificate in Secondary Education, College of Education, M~noa Campus

3. Grant Established Status to Graduate Certificates in Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies, School of Hawaiian and Pacific Studies, M~noa Campus

4. Establishment of a Bachelor of Arts in Administration of Justice, College of Arts and Sciences, University of Hawai‘i at Hilo

5. Amend Board of Regents’ Policy on Administrative Unit for Classified Contracts

6. Delegation of Additional Authority Relating to Academic Affairs

Establishment of a Master of Arts Degree in China-U.S. Relations, University of Hawai‘i at Hilo effective Fall 2002

Chancellor Tseng requested that the Committee approve the establishment of a Master of Arts degree in China-U.S. Relations at University of Hawai‘i at Hilo as the academic cornerstone for the China-U.S. Center, soon to be constructed on the UH-Hilo campus.

The proposed M.A. program in China-U.S. Relations had been developed to build on existing faculty strengths as well as a long-standing academic relationship between the University of Hawai‘i at Hilo and Peking (Beijing) University. Moreover it provides an academic foundation for the China-U.S. Center at UH-Hilo which is presently being developed in a unique cooperative partnership between business and academic interests in both Taiwan and the Peoples Republic of China.

The China-U.S. Relations M.A. program curriculum is an innovative hybrid of a variety of traditional graduate programs, such as international relations, area studies, and comparative, cross-cultural graduate degree programs. An important component of the program is based on the successful East-West Center model that brings together Asian-Pacific and American graduate students, in both informal living and formal academic settings, to facilitate focused comparative study on a range of China-U.S. issues.

The curriculum (30-semester credit minimum, with both thesis and non-thesis options) has been organized around five core graduate seminars that explore the nature of historical and contemporary Sino-American relations through the lens of a range of disciplines including history, cultural/religious traditions, political institutions, and social, economic, and environmental change. Each incorporates appropriate scholarly research methods for comparative study.

The curriculum also includes a three course area requirement which draws from new graduate course offerings that focus, in greater depth, on specific topics in comparative philosophy, religion, cultural traditions, political economy, and environmental resource management. These new courses support the core curriculum. Additional elective courses, based on students’ specific research interests, or courses plus the M.A. thesis, round out the program. Non-native speakers of Chinese would be required to take a minimum of one year of college level Chinese language (Mandarin) or equivalent.

At present the University has external commitments of $700,000 from Taiwan corporate
Minutes of the Regents’ Committee  
on Academic Affairs  
January 17, 2002  
Page 3

contributors to support the degree, with additional grants pending. Internally, UH-Hilo has allocated one new senior professorial/program director position, reallocated one clerical position, and addressed space, library, material, and supply requirements. No additional resources are therefore required at this time.

Based on UH-Hilo’s Asian-Pacific student marketing surveys, the out-of-state graduate tuition generated from Asian-Pacific participants in the program is expected to provide a significant component of the annual operating budget. The curriculum will also be developed for distance learning delivery. The initial class of 6-10 Chinese students per year, is expected to grow to 15-20 students within five years. This would be in addition to the American and Pacific region students who have expressed interest in the program. Annual student intake for the program is projected to grow from 15 to approximately 25 per year over the first five years.

This proposal was approved unanimously by the University of Hawai‘i Graduate Council on October 15, 2001. It incorporates the minor technical changes which had been requested by the Graduate Council in a previous review. The University of Hawai‘i System Academic Affairs Council has also approved the proposal.

President Dobelle asked if all of the faculty could speak Mandarin. Interim Vice Chancellor Chen informed that two out of the four faculty members are able to speak Mandarin. President Dobelle followed by inquiring if there would be anyway this proposed program could be identified as a Taiwan Center. Chancellor Tseng responded that it would not favor a particular government or political sector and that it was a Beijing initiative. President Dobelle said he expected vigilance on the part of UH-Hilo to keep the program apolitical.

Regent Bergin moved to establish the Master of Arts degree in China-U.S. Relations at the University of Hawai‘i at Hilo. The motion was seconded and unanimously carried.

Establishment of a Bachelor of Arts in Administration of Justice, College of Arts and Sciences, University of Hawai‘i at Hilo

Chancellor Tseng requested that the Committee approve the establishment of the Bachelor of Arts in Administration of Justice at the College of Arts and Sciences, University of Hawai‘i at Hilo. The Senior Vice President and Chancellor of the University of Hawai‘i at Hilo requests that the Board approve the establishment of the Bachelor of Arts in Administration of Justice program in the College of Arts and Sciences, University of Hawai‘i at Hilo.

This program is designed to prepare graduates for entry into professions associated with the administration of justice, including, but not limited to, law enforcement, corrections, probation, parole, and law. It is also designed to qualify those already in these professions (except law) for promotion to supervisory positions, as most state law enforcement and corrections positions do not require a baccalaureate degree for entry but do require such a degree for promotion. Virtually all federal positions require a baccalaureate degree for entrance.

There is a great demand for baccalaureate-level administration of justice programs nationally and in Hawai‘i. By the late 1990’s there were over 350,000 undergraduate majors in this field in American colleges and universities. As entrance and promotion requirements increase, so
too will the demand for baccalaureate programs. At present there is no such program offered in the University of Hawaii system despite the fact that associate-level programs exist at three community colleges (Honolulu, Maui, and Hawaii). Those programs are obvious sources of transfer students to the proposed B.A. in Administration of Justice.

UH-Hilo currently offers a bachelor’s degree in Liberal Studies/Administration of Justice. As of November 2001 there are 41 students in this program. The program head regularly receives inquiries about the program from prospective students in Hawaii, the Pacific region, and the mainland, and there is every reason to believe that the number of majors would increase should this proposal be approved. It is not unreasonable to predict that the number of majors would increase to 50 within three years.

The proposed program closely reflects the existing Liberal Studies options, which contains a core of required courses and a list of electives from a variety of disciplines. Although drawing primarily from the social sciences, courses in business administration and the humanities are either required or offered as electives. The core emphasizes writing, professional ethics, causes of crime, criminal procedure, and public administration, all of which are important for a student seeking a career, or advancement, in the field. Administration of Justice courses are not offered by UH-Hilo but may be taken through concurrent registration at Hawaii Community College or transferred from any accredited community college. Such courses, however, may be waived for in-service students who have completed a police academy with at least five years of service.

For the next five years or until the number of majors exceeds 60, no additional faculty, funding, library resources, or facilities will be required. Once that point has been reached, a faculty member with a doctorate in Administration of Justice or Criminology should be hired who can teach three or four core courses. In the meantime, the current program head is a political scientist who teaches required courses, and elective courses are offered in multiple sections or every semester. State general funds will continue to be the source of funding for program needs.

In response to Regent Lee, Chancellor Tseng said that the new program would in essence take the place of the old program which was basically a Liberal Arts Degree.

Regent Bergin moved to establish the Bachelor of Arts in Administration of Justice at the College of Arts and Sciences at the University of Hawaii at Hilo. The motion was seconded and unanimously carried.

Grant Established Status to the Post-Baccalaureate Certificate in Secondary Education, College of Education, M- noa Campus

Interim Chancellor Neubauer requested that the Committee grant established academic status to the Post-Baccalaureate Certificate in the Secondary Education Program in the College of Education, University of Hawaii at M- noa. The Interim Chancellor of UH-M- noa requests that the Board grant established academic status to the Post-Baccalaureate Certificate in Secondary Education program in the College of Education on the M- noa campus.

The Post-Baccalaureate Certificate in Secondary Education is a program for students who have completed a bachelor’s degree outside the College of Education and who then wish to teach
at the secondary level, providing a way for the University to train a greater number of teachers. Aspiring teachers with a bachelor’s degree can seek licensure without having to complete a master’s degree. The certificate is specifically designed to meet the licensing requirements for the State Department of Education.

The Post-Baccalaureate Certificate in Secondary Education is a one year program requiring that the student complete 33 credits over two semesters and a summer session. The program is housed in the Department of Teacher Education and Curriculum Studies. There are seven regular faculty assigned to teach in this program. This is an important and productive program. The number of graduates has increased each year to meet the increasing demand for public school teachers in the State of Hawai‘i. Since its inception in 1996, 197 students have been awarded the certificate. The students have expressed satisfaction with the program.

This certificate was approved by the Board of Regents in 1995. Board policy provides that all new academic programs, once approved, shall be on provisional status until a review is conducted. The Post-Baccalaureate Certificate in Secondary Education program has been reviewed by the Council on Program Reviews and was found to be efficient and of high quality. The System Academic Affairs Council has reviewed this request and recommends the granting of established status.

Regent Nunokawa asked if there are states where certification is not required. Associate Dean Johnsrud stated that they could teach but they would not be licensed teachers.

Regent McElrath if there was a demand for this certificate. Associate Dean Johnsrud stated that normally around twenty two to twenty four students per class interested, but presently there are about thirty eight interested students.

Regent Nunokawa moved to grant established status to the Post-Baccalaureate Certificate in Secondary Education in the College of Education, Mānoa campus. The motion was seconded and unanimously carried.

Grant Established Status to Graduate Certificates in Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies, School of Hawaiian and Pacific Studies, Mānoa Campus

Interim Chancellor Neubauer requested that the Committee grant established status to Graduate Certificates in Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies, in the School of Hawaiian, Asian and Pacific Studies, University of Hawai‘i at Mānoa.

The Interim Chancellor for the University of Hawai‘i at Mānoa requests that the Board grant established program status to the Graduate Certificates in Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies, in the School of Hawaiian, Asian and Pacific Studies, UH-Mānoa.

The six graduate certificates respond to the demand for integrated, interdisciplinary knowledge about the Asian region. The School of Hawaiian, Asian and Pacific Studies offers these
certificates focusing on specific countries or regions. Each certificate is coordinated by the respective Center for that country or region, namely, the Centers for Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies and Southeast Asian Studies. These certificate programs provide an opportunity for graduate or professional students to learn about the region of choice, augment a major field of study, and enhance future employment opportunities.

Any classified graduate or professional student may be admitted to these certificate programs. A graduate certificate may be of special value to a student who is pursuing the MA degree in Asian Studies and wishes to have certification in their specific area of competence. Other graduate students or professional students may have a special interest in a particular region of Asia. They may also want to integrate language skills and detailed knowledge about another country or region into their academic program.

Students are required to complete 18 credits of coursework to earn the certificate. Among these credits must be a Research Seminar in Asian Studies, at least 9 credits at the graduate level, and 15 credits within two major divisions (social sciences, humanities or arts). Competency in a language relevant to the certificate area must be demonstrated. Students also must satisfactorily complete either a research paper or an oral exam, or a thesis or dissertation related to the certificate area.

Since the program was approved, 60 students have received graduate certificates. Reviews of each of the centers coordinating these certificates have shown that students are very satisfied with the programs.

These six certificates were initially approved by the Board of Regents in the Spring 1997. Board of Regents Policy 5-1(a) provides that all new academic programs, once approved, shall be on provisional status until a review is conducted. These certificates have all been reviewed by the Council on Program Reviews which found them to be efficient and of high quality. The System Academic Affairs Council was consulted and has recommended the granting of established status.

Following a discussion, Regent Weiner moved to approve the established status to the Graduate Certificates in Chinese Studies, Japanese Studies, Korean Studies, Philippine Studies, South Asian Studies, and Southeast Asian Studies in the School of Hawaiian, Asian and Pacific Studies on the Mānoa campus. The motion was seconded and unanimously carried.

**Amend Board of Regents’ Policy on Administrative Unit for Classified Contracts**

President Dobelle stated that this matter would be deferred. There were no objections from the members of the Committee.

**Delegation of Additional Authority Relating to Academic Affairs**

Interim Chancellor Neubauer stated that the management and control of the University is vested in the Board of Regents by the State Constitution and Chapter 304, Hawai‘i Revised Statutes. The Board has in turn granted management authority to the President either by specific delegation or the adoption of policies. In reviewing these various delegations, the administration has concluded that further delegations would relieve the Board of Regents of certain administrative responsibilities and increase operational efficiency. Therefore, it is requested that the Board
delegate to the President the specific authority to approve the following subset of transactions relating to Academic Affairs:

1. Name changes of instructional programs and credentials provided no honorific names be utilized
2. Approval of program stop-outs
3. Termination of instructional programs
4. Approval of instructional certificates within existing instructional programs

The instructional programs allowed for termination by the administration would include out-of-date or non-productive degree programs. This delegation would not apply to the closing of academic units such as departments, schools, or colleges.

Regent Weiner moved that the Board delegate to the President the transactions stated above relating to academic affairs. The motion was seconded and unanimously carried.

There being no further business before the Committee, the meeting was adjourned at 3:20 p.m.

Respectfully submitted,

David Iha, Secretary

Dated: February 14, 2002

c: Chairperson Allan K. Ikawa
Members, Committee on Academic Affairs
President Evan S. Dobelle
Sr. Vice President & Chancellor Joyce S. Tsunoda
Sr. Vice President & Chancellor Rose Tseng
Interim Chancellor Deane Neubauer
Chancellor William A. Pearman